

**VACANCY FOR EMPLOYMENT OF CONTRACTUAL STAFF FOR ECHS POLYCLINICS
UNDER STATION HEADQUARTER CELL DANAPUR CANTT**

| S No | Place of Employment (Polyclinics) | OIC | Gynaecologist | Medical Officer | Dental Officer | Radiographer | Pharmacist | Laboratory Technician | Laboratory Assistant | Nursing Assistant | Dental Hygienist /Asst/Tech | Physiotherapist | Clerk | Data Entry Operator | IT Network Technician | Driver | Peon | Female Attendent | Chowkidar | Safaiwala | Date of Interview |
|------|-----------------------------------|-----------|---------------|-----------------|----------------|--------------|------------|-----------------------|----------------------|-------------------|-----------------------------|-----------------|-----------|---------------------|-----------------------|-----------|-----------|------------------|-----------|-----------|--|
| 1 | Ara | 1 | - | 5 | 1 | 1 | 2 | 1 | 1 | 2 | 1 | 1 | 1 | - | - | 2 | 1 | 1 | 1 | - | OIC, & Gynaecologist – 10 Jul 2020. |
| 2 | Danapur | - | 1 | 4 | 1 | - | 2 | 1 | 1 | 3 | 1 | - | 5 | 2 | 1 | - | 1 | 1 | - | - | Medical Officer, – 11 Jul 2020. |
| 3 | Muzaffarpur | 1 | - | 3 | 1 | - | 1 | - | 1 | 1 | 1 | 1 | 1 | - | - | 1 | 1 | 1 | 1 | - | Dental Officer – 13 Jul 2020 |
| 4 | Chapra | 1 | - | 2 | 1 | - | 1 | 1 | - | 1 | 1 | 1 | 1 | - | - | 1 | - | 1 | - | 1 | Dental Hygienist & Radiographer, – 14 Jul 2020. |
| 5 | Darbhanga | - | - | 1 | 1 | - | - | - | - | - | - | - | 1 | - | - | 1 | - | 1 | 1 | - | Pharmacist, Physiotherapist – 15 Jul 2020. |
| 6 | Motihari | 1 | - | 1 | 1 | - | 1 | 1 | - | 1 | 1 | - | 1 | - | - | - | - | 1 | 1 | 1 | Laboratory Tech , Lab Asst – 16 Jul 2020. |
| 7 | Hajipur | 1 | - | 1 | - | - | - | 1 | - | 1 | - | - | 1 | - | - | - | - | - | - | - | Nursing Assistant – 17 Jul 2020. |
| 8 | Siwan | 1 | - | 1 | 1 | - | 1 | 1 | - | 1 | - | - | 1 | - | - | - | - | 1 | 1 | 1 | Clerk, Data Entry Operator, IT Net Tech (Computer Test) – 18 Jul 2020. |
| 9 | Sitamarhi | 1 | - | 1 | 1 | - | - | 1 | - | 1 | - | - | 1 | - | - | - | - | - | - | - | Clerk, Data Entry Operator, IT Net Tech (Interview) – 20 Jul 2020. |
| 10 | Madhubani | 1 | - | - | 1 | - | 1 | 1 | - | 1 | - | - | 1 | - | - | - | - | 1 | 1 | 1 | Driver, Peon – 21 Jul 2020. |
| 11 | Samastipur | 1 | - | 1 | 1 | - | - | - | - | 1 | - | - | 1 | - | - | - | - | 1 | 1 | 1 | Chowkidar – 22 Jul 2020 |
| 12 | Bhagalpur | 1 | - | 1 | 1 | - | 1 | 1 | - | 1 | - | - | 1 | - | - | - | - | 1 | 1 | 1 | Female Attendent, Safaiwala – 23 Jul 2020. |
| 13 | Munger | 1 | - | 1 | 1 | - | - | 1 | - | 1 | - | - | 1 | - | - | - | - | - | - | 1 | |
| 14 | Khagaria | 1 | - | 1 | 1 | - | 1 | 1 | - | 1 | 1 | - | 1 | - | - | - | - | 1 | 1 | 1 | |
| | Total | 12 | 01 | 23 | 13 | 01 | 11 | 11 | 03 | 16 | 06 | 03 | 18 | 02 | 01 | 05 | 03 | 12 | 11 | 09 | |

- * ECHS invites applications to engage staff on contractual basis in various Polyclinics for ESM and civilian for period up to 31 Mar 2021 for allowed vacancy only and renewable for next Financial Year 2021-2022 for authorised vacancy only as per the policy of Central Organisation ECHS Delhi based on performance.
- * There may be increase or decrease of vacancies.
- * For qualification, term & conditions, application form, remuneration, kindly visit website www.echs.gov.in
- * All applications must be accompanied by self attested photocopies of relevant documents, mobile numbers and E-mail address. Candidates are requested to apply only if they meet the qualification requirement uploaded in the website www.echs.gov.in. Application will be rejected if not meeting qualification requirement.
- * Clarification can be sought telephonically at 06115-222174 and 220235 between 11am to 01pm on all working days.
- * Last date for receipt of application is 30 Jun 2020 (01.00PM).
- * Application form will be accepted by Registered post only through Govt Post Office (application not be sent by courier/by hand/other services) at Station Headquarter Cell, C/o Jharkhand & Bihar Sub Area Danapur Cantt, Patna – 801503.
- * Interview will be held post wise – As mentioned in table above.
- * Place of Interview: - Station Sainik Institute, near State Bank India Cantt Branch, Danapur Cantt, Patna. Entry time of candidates (0900 hrs to 1000 hrs Morning).
- * Only successful candidates will be intimated the results by means of appointment letter.
- * All candidates should take all precautions and be equipped as per norms and instructions of Govt. of India guidelines with respect to COVID-19 and should have ArogayaSetu App installed.
- * Selection process for selecting candidates through interview held with effect from 06 Feb to 15 Feb 2020 stands cancelled due to technical reasons.
- * Candidates who are meeting QR as given in ECHS site should only apply.
- * All candidates meeting requisite QR will be informed telephonically/E-Mail for the interview.

EX-SERVICEMEN CONTRIBUTORY HEALTH SCHEME (ECHS)
EMPLOYMENT NOTICE AND QRs FOR EMPLOYMENT

Ex-Servicemen Contributory Health Scheme (ECHS) desires to engage following staff on contractual basis for its ECHS Polyclinics under AOR of Station Headquarter Cell, C/o HQ Jharkhand & Bihar Sub Area Danapur Cantt as per the details given below:-

| Ser No | Appointment | Basic Qualification | Work Experience | Desirable Attributes | Reservation for Ex-Servicemen | Monthly contractual fee (Rs) |
|---------------|---|--|--|---|--------------------------------------|-------------------------------------|
| 1 | Medical Specialist | MD/MS in Specialty concerned/DNB | Minimum 03 years in the specialty after PG | Merit in MBBS, Merit in PG. Additional qualification. | 60% | 1,00,000/- |
| 2 | Gynaecologist | -do- | -do- | -do- | 60% | 1,00,000/- |
| 3 | Medical Officer | MBBS | Min 03 years after internship Preferable addl Qualification in medicine/surgery | Merit in MBBS PG /Other Additional Qualification. Experience of more than 05 years | 60% | 75,000/- |
| 4 | Dental Officer | BDS | Minimum 03 years work experience | Merit in BDS. PG /Other Additional Qualification. Experience more than 5 years | 60% | 75,000/- |
| 5 | Officer In Charge Polyclinic | Graduate Minimum 5years | Minimum 5years work experience in Health care institutions or Managerial Positions | Additional managerial Qualifications. Experience of more than 10 years. Computer qualifications | 100% | 75,000/- |
| 6 | Dental Hygienist/ Assistant/ Technician | Diploma Holder in Dental Hyg/Class-1 DH/DORA Course (Armed Forces) For Technician - (i) Should have passed 10+2 with Science or equivalent from a recognized Board or Institution. And (ii) Should have two years Diploma in Dental Hygienist/ Dental Mechanic Course Registered with Central/State Govt. or Dental Council of India | Minimum 5 years Experience in Dental Laboratory | Experience of more than 10 years | 70% | 28,100/- |

| Ser No | Appointment | Basic Qualification | Work Experience | Desirable Attributes | Reservation for Ex-Servicemen | Monthly contractual fee (Rs) |
|--------|-----------------------|---|---|---|-------------------------------|------------------------------|
| 7 | Laboratory Technician | B.Sc.(Medical Lab Technology) Or Matriculation / Higher Secondary / Senior Secondary(10+2) with Science from Recognized institution/Board (ii) Diploma in Medical Lab Technology from a Recognized institution. | Minimum three year experience as a Lab Assistant in Medical Lab | Experience of more than 10 years | 70% | 28,100/- |
| 8 | Laboartory Assistant | DMLT/ Class I Laboratory Tech Course (Armed Forces) | Minimum 5 years work experience in Laboratory | Experience of more than 10 years | 70% | 28,100/- |
| 9 | Nursing Assistant | G N M Diploma/ Class I Nursing Assistants Course (Armed Forces) Or BSc Nursing | Minimum 5 years experience | Any diploma / course in Specialty nursing Experience of more than 10 years. Or Degree in Nursing/ any diploma/ Specialty nursing. Experience of more than 10 years. | 70% | 28,100/- |
| 10 | Physiotherapist | Diploma/ Class 1 Physiotherapy Course (Armed Forces) | Minimum 5 years experience | Experience of more than 10 years | 70% | 28,100/- |
| 11 | Pharmacist | (i) B Pharmacy from a recognized Institute Or (i) 10+2 with Science stream (Physics, Chemistry, Biology) from a recognized Board. And (ii) Approved Diploma in Pharmacy from an Institute recognized by the Pharmacy Council of India and registered as Pharmacist under the Pharmacy Act 1948. | Minimum 05 years experience | Any Diploma/ Course in Specially Pharmacy | 70% | 28,100/- |

| Ser No | Appointment | Basic Qualification | Work Experience | Desirable Attributes | Reservation for Ex-Servicemen | Monthly contractual fee (Rs) |
|--------|-----------------------|--|--|---|-------------------------------|------------------------------|
| 12 | IT Network Technician | Diploma / Certificate / Equivalent in IT Networking Computer Application | Minimum 02 years experience | Knowledge of IT equipment. Software installation and maintainance of computer network. And Computer qualifications Experience of more than 10 years | 70% | 28,100/- |
| 13 | Data Entry Operator | Graduate/Class I Clerical trade (Armed Forces) | Minimum 5 years experience. | Computer qualifications Experience of more than 10 years | 70% | 19,700/- |
| 14 | Clerk | Graduate/Class I Clerical trade (Armed Forces) | Minimum 5 years experience. | Computer qualifications Experience of more than 10 years | 70% | 16,800/- |
| 15 | Driver | Education –8 Class Class I MT driver (Armed Forces) Posses a civil driving licence | Minimum 5 years Experience as Driver | Heavy vehicle driving licence. Experience of more than 10 years. First Aid Course. | 70% | 19,700/- |
| 16 | Chowkidar | Education – Class 8th or GD trade for Armed Forces personnel | Minimum 05 years service in Govt/Civil Institution/Comp any | Experience of more than 10 years. | 70% | 16,800/- |
| 17 | Peon | Education – Class 8 GD trade (Armed Forces) | Minimum 5 years service. | Experience of more than 10 years | 70% | 16,800/- |
| 18 | Female Attendant | Literate | Minimum 5 years experience in Civil / Army Health institutions | Experience of more than 10 years. First Aid Course | 70% | 16,800/- |
| 19 | Safaiwala | Literate | Minimum 5 years service | Experience of more than 10 years | 70% | 16,800/- |

GENERAL INSTRUCTION

1. **Age:-** For employment age should no have completed 68 years for Ser No 1 to 2, 66 years for Ser No 3, 63 years for Ser No 4 to 5, 56 years for Ser No 6 to 11 and 53 for Ser No 12 to 19 as on 01 Jul 2020.
2. **Contractual Terms & Conditions** : ECHS invites applications to engage staff on contractual basis in various Polyclinics for ESM and civilian for period up to 31 Mar 2021 for allowed vacancy only and renewable for next Financial Year 2021-2022 for authorised vacancy only as per the policy of Central Organisation ECHS Delhi based on performance. The contractual employees will not e entitled to any allowances, financial benefits or concessions as admissible to Govt employees. The detailed terms and conditions for employment are available with ECHS Cell, Station Headquarter Cell, Danapur Cantt – 801503 (Phone No 06115-222174, 220235) and can be checked by applicants.
3. **Working hours.** The working hours for all staff (less Ser 1 to 2) would be 48 hours per week (8x6) from Monday to Saturday and Sunday will be holiday. For specialist (Medical Specialist & Gynecologist) the working hours would be 30 hours per week (5x6) from Monday to Saturday and Sunday will be holiday. For Chowkidar the working hours would be 56 hours (8x7) from Monday to Sunday.
4. **Leave.** The staff will be entitled to 30 days leave besides Sunday and Gazetted holidays during the contractual period of one year/twelve months.
5. **Termination of services.** Contract can be terminated by either side by giving one month's notice.
6. The interview for all above categories will be held at Station Sainik Institute, Near State Bank of India Danapur Cantt Branch (Near Army School Danapur Cantt), C/o HQ Jharkhand and Bihar Sub Area. The desires candidate will submit bio data / CV alongwith copies of Academic/Professional/Work experience certificates, Medical Council Registration, Copy of PAN Card, Aadhar Card & Residence/Adrdress proof duly self attested alongwith one pass port size photograph. **Application form will be accepted by Register post only through Govt Post Office (application not not be excepted by courier/by hand/other services) at Station Headquarter Cell, C/o Jharkhand & Bihar Sub Area Danapur Cantt, Patna – 801503.** Original copies of certificates should be carried on the date of interview for verification.

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The candidates who were earlier employed in ECHS but whose services were terminated/ not extended for the second year employment need not apply.

APPLICATION FORM : EMPLOYMENT IN ECHS

1. Name of post applied for: _____
2. Choice of Polyclinic applied for: _____
3. Name of candidate: _____
4. Father's / Husband Name : _____
5. If ESM, write the fwg :-

**Affix Recent Passport
size photograph**

Don't Staple.

(a) Service No _____ Rank _____ Arms/Service _____
Unit (Last Served) _____ Date of Retirement _____

6. Date of Birth: _____.
7. Age _____ Years _____ Months _____ days (as on 01 Jul 2020)
8. Sex: Male/Female _____
9. Contact details:-

(a) Address _____

_____ Pin _____
Mobile Number _____
E-mail ID _____

Note :- Mobile Number & E-mail ID (Mandatory).

10. Education Qualification & Additional Qualification (Photocopy duly self attested to be att)

| Ser No | Qualification | Years of Passing | Place & Name of School/Board/Univeristy | No of Attempts | % Marks |
|--------|----------------------------|------------------|---|----------------|---------|
| (a) | 10 th | | | | |
| (b) | 12 th / Inter | | | | |
| (c) | Graduation/MBBS/DNB/BDS | | | | |
| (d) | Post Graduation | | | | |
| (e) | Diploma/Certifiacte course | | | | |
| (f) | PG Diploma | | | | |
| (g) | IT/Computer Courses | | | | |
| (h) | Any other Courses | | | | |

11. Work Experience.

| Ser No | Name of Institute/nature of work & Appointment held. | Period of Employment | | Experience Certificate attached (Yes/No) | Reason for leaving the job | Any type of disciplinary action initiated against the ESM during the entire services (only for ESM) |
|--------|--|----------------------|----|--|----------------------------|---|
| | | From | To | | | |
| (a) | | | | | | |
| (b) | | | | | | |
| (c) | | | | | | |
| (d) | | | | | | |
| (e) | | | | | | |
| (f) | | | | | | |

12. If presently employed in ECHS, Period of employment wef _____ Years _____ Months _____.

13. Reasons for leaving/termination of service with ECHS _____.

DECLARATION

(a) I hereby declare that I have no employment or stake in any ECHS empanelled medical facility or hospital or I was employed / had a stake in ECHS empanelled medical facility namely _____ which I relinquished on _____(DD/MM/YY).

(b) I fully understand that in the event of any information furnished by me above being found false or incorrect, action can be taken against me.

(c) I undertake that the choice of Polyclinic given is only a choice and I agree to work in any polyclinic where I may be appointed.

(d) I declare that my services have not been terminated on discipline grounds from any ECHS establishment and I have never been denied the second year extension of my ECHS contract for being unsuitable or by being not recommended for the same.

(e) The details contained in this application are true and correct to the best of my knowledge and belief.

Place : _____

Signature: _____

Dated : _____

14. **Documents Required.** **Photocopies** of Age and Address Proof, Aadhaar Card, PAN Card, PPO, Discharge Book, ESM I/Card, Release Order, AWPO Registration Certificate, Medical Fitness Certificate, Education Qualification Certificate, Valid Medical / Dental Council Registration Certificate, Work / ECHS Experience Certificate (as applicable), No objection Certificate from current employer (if applicable), Valid Driving License for Light Motor Vehicle/ Heavy Vehicles (for drivers only) to be attached duly self attested.

MEDICAL FITNESS CERTIFICATE
(FOR GOVT SERVICE / NON GOVT SERVICE)

1. I, do certify that have examined No _____ Rank _____
Name _____ S/O, D/O, W/o _____

a candidate for employment as (Name of Post) _____

has been medically examined and found to be physically & mentally fit to perform his/ her duties
in ECHS Polyclinic.

2. His/her age as on 01 Jul 2020 is _____ years as per date of birth _____
recorded in the documents.

Signature of Candidate

Signature of Medical Officer with Stamp _____

Place :

Date :

COUNTERSIGNATURE OF
SENIOR EXECUTIVE MEDICAL OFFICER (FOR ESM) / CHIEF MEDICAL OFFICER (FOR CIV)

Signature with Stamp _____

Place :

Date :