

B/49711-NewSmartCard/AG/ECHS

18 Apr 2019

Army HQ (MP-8), West Block – III
RK Puram, New Delhi

Army HQ (MP-5 & 6), West Block – III
RK Puram, New Delhi

Army HQ, DGMS (Army)/MPRSO, L Block
Room No. 118A, North Block, New Delhi

IHQ of MoD (Navy)
DOP (OA & R)/OPF
Sena Bhawan, New Delhi – 11

Directorate of Air Veterans – II & III
Subroto Park, New Delhi – 10

Coast Guard Veteran Cell,
Coast Guard HQs, New Delhi

The Logistics Officer-in-Charge
(for staff Officer ECHS)
Naval Pension Office
C/O INS Tanaji, Sion, Trombay Road
Mankhurd, Mumbai – 400088

Bureau of Naviks,
Cheetah Camp, Mankhurd
Mumbai - 400 088

HQ DG NCC, West Block – IV
RK Puram, New Delhi

Addl Dte Gen Territorial Army
'L' Block, Church Road
New Delhi – 110001

REVERT APPLICATION

1. The online application for new 64 Kb ECHS card once submitted by the Ex-Servicemen/Primary beneficiary and necessary payment is made then it is visible to respective Record office for verification. Once the Record office has verified the application then it goes for printing to the vendor where cards are printed without any human intervention.

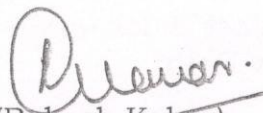
2. It is observed, based on the feedback from the environment that in few cases the data filled in the online application was erroneously filled wrongly by the Ex-Servicemen/Primary Beneficiaries and the same got verified by Record office. In few cases even while raising an observation by the Record office few errors at times were left out due to human error. To tide over this problem an online software module has been implemented where the Ex-Servicemen/Primary beneficiary can login the ECHS website with his/her login credentials and a facility to REVERT APPLICATION tab will be available. On clicking the Revert Application tab the Ex-Servicemen/Primary beneficiary will get a display of all the members where online application have been filled by him/her. He/She can click the check box of the members whose data requires change. Once he/she clicks the members, a window will open asking for reason for requesting Revert. Once the reason for Revert is filled and clicked ok a warning message will be displayed that "are you sure to revert the application". On clicking ok, the application of that member will be forwarded to respective Record office for revert. The Record office will have a separate tab where this application will get listed. Once Record office after going through the reason approves the request for revert application then the application will get reverted. **This will however not be feasible if the card has already been printed.**

3. Once the Record office has approved revert then the application for that particular beneficiary will be in edit mode and all changes will be possible.

4. After changes are made the application will have to be re-submitted and will be visible for verification by respective Record office.

5. **For Regional Centres only.** Please disseminate contents of this letter to all ECHS Polyclinics and Stn HQs in your AoR for information of ESMs.

6. **For MP-8 only.** Please disseminate contents of this letter to all Record Offices of the Army for implementation.


(Rakesh Kakar)
Col (Retd)
Jt Dir (Stats & Automation)
for Offg MD ECHS

Copy to:-

- IHQ of MoD (Air Force)
- IHQ of MoD (Navy)
- HQ West Comd (A/ECHS)
- HQ South Comd (A/ ECHS)
- HQ East Comd (A/ ECHS)
- HQ Central Comd (A/ECHS)
- HQ North Comd (A/ECHS)
- HQ South West Comd (A/ECHS)

All Regional Centres
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