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Central Organisation ECHS
Adjutant General's Branch
IHQ of MoD (Army)
Maude Lines
Delhi Cantt -- 110 010

B/49701-PR/AG/ECHS/2017

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All Regional Centres, ECHS


FUNCTIONAL DYNAMICS : REGIONAL CENTRES (RCs)

1. 13 RCs were sanctioned vide GoI MoD letter No 22(1)/01/US(WE)/D(Res) dt 30 Dec 2002 while 15 RCs were sanctioned vide GoI MoD letter No 22D(44)/2007/US(WE)/D(Res) dated 18 Oct 2010. At present, all RCs are operational
2. RCs are primarily Central Org ECHS entities spread Pan India on geographical spread basis and carry out the following functions:-
 - (a) Oversee func of all the Polyclinics in its AOR.
 - (b) Monitor ops of new Polyclinics under its jurisdiction.
 - (c) Oversee provn and issue of medicines & eqpt to its Polyclinics
 - (d) Processing and payment of empanelled hosp bills in on-line sys.
 - (e) Empanelment of new hosps, where reqd.
 - (f) Assist in issue of ECHS cards.
 - (g) Processing of complaints recd or referred to.
3. RCs have a peculiar role and have to interface with multiple agencies to include the following.-
 - (a) Central Org ECHS.
 - (b) Neighbouring / other RCs.
 - (c) Polyclinics under its AOR.
 - (d) Local fmns / Stn HQs / Sub area HQs.
 - (e) Hospitals for bill mgt and empanelment & any verification / investigations.
 - (f) Veterans & their dependents.
4. Despite a common charter, there is wide variation in working hours (incl No of days in a week) of RCs which needs to be standardized. This has happened despite Central Org letter No B/49709-Gen/AG/ECHS dt 26 Jun 2012.

5. The following will be followed by all RCs with imdt effect:-

- (a) Working Days. Monday to Saturday (Six days week)
- (b) Working Hours. 0900hrs to 1600hrs with lunch break from 1300 to 1330h
- (c) Dress. Uniform winter / summer (Fridays – Comb Dress).
- (d) Change of Dress. As per local Stn HQ.
- (e) Holidays. As per Central Govt.
- (f) Entire RC will be functioning as per these norms. No RC will issue 'Section wise timings'.
- (g) All days will be open for hospitals to deposit bills

6. Dir RC's are designated CFA for Medical bills upto Rs Three lakhs and this involves displayed action of transparency and integrity. It is therefore directed that all CFA activities will be restricted to the office premises only. Clearance of bills from residence /away from office premises will not be done


 (Sanjeev Sarochi)
 Col
 Dir (Ops & Coord)
 for MD ECHS

Internal

All Secs

For info pl.