

No. 24(4)/03/US(WE)/D(Res)  
Government of India  
Ministry of Defence

New Delhi, the 1st August, 2003

To,  
The Chief of Army Staff  
The Chief of Naval Staff  
The Chief of Air Staff

Subject: Design of Polyclinic for ECHS

Sir,

With reference to Govt. of India, Ministry of Defence letter No. 22(1)/01/US(WE)/D(Res) dated 30<sup>th</sup> Dec 2002 I am directed to convey the sanction of the Government for the design of polyclinics for ECHS, as per detail of size of rooms and utilization in respect of each type of polyclinic as per details attached at appendices 1 to 4 to this letter.

2. This issues with the concurrence of Ministry of Defence (Finance) vide their V.O No. 111/Dir(Pen)/W/03 dated 13.7.2003.

Yours faithfully,

*V.K. JAIN*  
V.K. JAIN

Under Secretary to the Govt. of India

Copy to:

1. Ministry of Defence (Fin/AG/PD) / Dir (Fin/Words/Plan)
2. The CGDA, New Delhi
3. DGADS, New Delhi
4. All Command Headquarters

TYPE A POLYCLINIC - DESIGN  
DETAILS OF SIZE OF ROOMS AND THE UTILISATION

(19)

S No	Room	Size		Utilisation
		Length(m) X Breadth(m)	Area (m <sup>2</sup> )	
1	Medical Officer No 1	3.0 X 4.5	13.50	Consultation room.
2	Medical Officer No 2	3.0 X 4.5	13.50	Consultation room.
3	Medical Specialist No 1	3.0 X 4.5	13.50	Consultation room.
4	Medical Specialist No 2	4.0 X 3.070	12.28	1-Consultation room in Non Military Stations. 2.Consultation room for visiting Specialist from Service Hospital in Mil Stations.
5	Gynaecologist	3.0 X 4.5	13.50	do
6	Dental Officers	3.0 X 6.230	18.69	1. Consultation room in Non Military Stations. 2.Consultation room for visiting Dentist from Dental Centre in Mil Stations.
7	OIC Polyclinic	3.0 X 3.0	9.00	Administration of Polyclinic.
8	Duty Nursing Assistant	2.085 X 3.070	6.40	Off duty hours manning for Primary Medical care & security of Polyclinic.
9	Registration and Lobby	6.230 X 6.230	38.81	Data entry operations and record keeping, registration & Circulation.
10	Dispensary	3.0 X 3.0	9.00	OPD Dispensing of drugs and consumables.
11	Treatment & Injection	3.0 X 4.5	13.50	Dressings, Emergency handling & Injections.
12	Physiotherapy	3.0 X 4.5	13.50	Physiotherapy including Laser therapy, Short wave diathermy, Wax bath, Infra red and Ultrasound therapy.
13	Laboratory	3.0 X 4.5	13.50	Basic Lab investigations including haematology, basic Biochemistry through Semi auto analyser.
14	X Ray	4.0 X 4.5	18.00	Radiological investigations.
15	Dark room	1.7 X 3.07	5.22	Developing Films for Radiology.
16	ECG and Ultrasound	3.5 X 3.07	10.75	ECG and Ultrasound investigations.
17	Medical Stores	4.915 X 2.185	10.74	Store for Bulk Medical Stores
18	Toilet			
	A	1.8 X 2.185	3.93	Clinical Areas.
	B	3.0 X 1.85	5.55	Service Areas- Male.
	C	3.0 X 1.85	5.55	Service Areas- Female.
19	Waiting Areas			
	Clinical			Waiting for Consultation.
	Services			Waiting for Diagnostics & Services.

PLINTH AREA

Authorised 464 68  
 Provided 462 68

15/10/2011

(7)

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**TYPE B POLYCLINIC - DESIGN**  
**DETAILS OF SIZE OF ROOMS AND THE UTILISATION**

S No	Room	Size		Utilisation
		L'ength(m) X Breadth(m)	Area (m2)	
1	Medical Officer No 1	3.0 X 3.5	10.50	Consultation room.
2	Medical Officer No 2	3.0 X 3.5	10.50	Consultation room.
3	Medical Specialist No 1	3.0 X 3.5	10.50	Consultation room.
4	Medical Specialist No 2	3.5 X 3.0	10.50	1. Consultation room in Non Military Stations. 2. Consultation room for visiting Specialist from Service Hospital in Mil Stations.
5	Gynaecologist	3.5 X 3.0	10.50	do
6	Dental Officer	6.230 X 3.0	18.60	1. Consultation room in Non Military Stations. 2. Consultation room for visiting Dentist
7	O. IC Polyclinic	3.0 x 3.0	9.00	Administration of Polyclinic.
8	Duty Nursing Assistant	2.4 X 3.0	7.20	Off duty hours manning for Primary Medical care & security of Polyclinic.
9	Registration and Lobby	5.130 X 5.660	29.04	Data entry operations and record keeping.
10	Dispensary	3.0 X 3.0	9.00	OPD Dispensing of drugs and consumables.
11	Treatment & Injection	3.0 X 3.5	10.50	Dressings, Emergency handling & Injections.
12	Physiotherapy	3.0 X 3.5	10.50	Physiotherapy including Laser therapy, Short wave diathermy, Wax bath, Infra red and Ultrasound therapy.
13	Laboratory	3.0 X 3.5	10.50	Basic Lab investigations including haematolgy, basic Biochemistry through Semi auto analyser.
14	X Ray	4.0 X 4.43	17.72	Radiological investigations.
15	Dark room	2.9 X 1.885	5.47	Developing Films for Radiology.
16	ECG and Ultrasound	3.6 X 2.8	10.08	ECG and Ultrasound investigations.
17	Medical Stores	3.0 X 3.0	9.00	Store for Bulk Medical Stores.
18	Toilet			
	A	1.5 X 1.885	2.83	Male.
	B	1.5 X 1.885	2.83	Female.
19	Waiting Areas			
	Clinical	5.130 X 5.660	29.04	Waiting for Consultation.
	Services	5.130 X 5.660	29.04	Waiting for Diagnostics. Services.

**PLINTH AREA**

Authorised 371.75  
Provided 369.15

Approved  
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 (17)

**TYPE C POLYCLINIC - DESIGN**  
**DETAILS OF SIZE OF ROOMS AND THE UTILISATION**

S No	Room	Size		Utilisation
		Length(m) X Breadth(m)	Area (m <sup>2</sup> )	
1	Medical Officer No 1	2.8 X 3.5	9.80	Consultation room.
2	Medical Officer No 2	2.8 X 3.5	9.80	Consultation room.
3	Medical Specialist No 1	2.8 X 3.5	9.80	Consultation room.
4	Dental Officer	3.5 X 2.8	9.80	Dentist consultations.
5	Officer in Charge	2.315 X 2.0	4.63	Administration of Polyclinic.
6	Duty Nursing Assistant	2.4 X 1.8	4.32	Off duty hours manning for Primary Medical care & security of Polyclinic.
7	Reception & Lobby	2.4 X 4.8	11.52	Data entry operations and record keeping.
8	Dispensary	2.4 X 1.8	11.52	OPD Dispensing of drugs and consumables.
9	Treatment & Injection	2.8 X 3.5	9.80	Dressings, Emergency handling & Injections.
10	Physiotherapy	2.8 X 3.5	9.80	Physiotherapy including Laser therapy, Short wave diathermy, Wax bath, Infra red and Ultrasound therapy.
11	Laboratory	2.8 X 3.5	9.80	Basic Lab investigations including haematology, basic Biochemistry through Semi auto analyser.
12	X Ray	4.230 X 4.230	17.89	Radiological investigations.
13	Dark room	1.8 X 2	3.60	Developing Films for Radiology.
14	Stores	2.07 X 3.43	7.10	Store for Bulk Medical Stores.
15	Toilet			
	A	1.8 X 2.2	3.96	Male.
	B	1.8 X 2.2	3.96	Female.
16	Waiting Areas			
	Clinical	7.260 X 3.430	24.90	Waiting for Consultation.
	Services	5.830 X 3.430	20.00	Waiting for Diagnostics & Services.

**PLINTH AREA**

Authorised 232.34  
 Provided 231.33

10/10/2011  
C  
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TYPE D POLYCLINIC - DESIGN  
DETAILS OF SIZE OF ROOMS AND THE UTILISATION

S No	Room	Size		Utilisation
		Length(m) X Breadth(m)	Area (m <sup>2</sup> )	
1	Medical Officer No 1	3.5 X 2.8	9.80	Consultation room.
2	Medical Officer No 2	3.5 X 2.8	9.80	Consultation room.
3	Medical Specialist No 1	2.8 X 3.5	9.80	Consultation room.
4	Dental Officer	2.8 X 3.5	9.80	Dentist consultations.
5	Duty Nursing Assistant	2.385 X 2.5	5.96	Off duty hours manning for Primary Medical care & security of Polyclinic.
6	Officer in charge Polyclinic	2.530 X 3.0	7.59	Administration of Polyclinic.
6	Reception & Lobby	2.8 X 6.0	16.80	Data entry operations and record keeping
7	Dispensary			OPD Dispensing of drugs and consumables.
8	Treatment & Injection	3.13 X 3.0	9.39	Dressings, Emergency handling & Injections.
9	Physiotherapy	2.8 X 3.5	9.80	Physiotherapy including Laser therapy, Short wave diathermy, Wax bath, Infra red and Ultrasound therapy.
10	Laboratory	2.8 X 3.5	9.80	Basic Lab investigations including haematology, basic Biochemistry through Semi auto analyser.
11	X Ray	4.0 X 4.5	18.00	Radiological investigations.
12	Dark room	1.5 X 2.5	3.75	Developing Films for Radiology.
13	Medical Stores			Store for Bulk Medical Stores.
14	Toilet			
	A	2.8 X 1.692	4.74	Male.
	B	2.8 X 1.692	4.74	Female.

PLINTH AREA

Authorised 185.87  
Provided 185.71