B/49711-NewSmartCard/AG/ECHS

IHQ of MoD (Air Force)
IHQ of MoD (Navy)
HQ South Comd (A/ECHS)
HQ East Comd (A/ECHS)
HQ West Comd (A/ECHS)
HQ Central Comd (A/ECHS)
Northern Comd (A/ECHS)
South West Comd (A/ECHS)
HQ ANC
Regional Centres ECHS

29 Apr 2019

DOCUMENTS REQUIRED AS PROOF OF INCOME TO CHECK ELIGIBILITY OF DEPENDANTS FOR ECHS MEMBERSHIP


2. A policy on eligibility criteria for ECHS membership was promulgated vide letters under reference. The following documents are required to be produced by the ESM for all dependants above 18 years of age (except spouse) at the time of collection of their Cards:

(a) Self attested copy of PAN Card.

(b) Self attested copy of Form 26AS for the last two financial years.

3. In case the documents given at Para 2(a) & (b) can not be produced by the ESM, then he will have to furnish a self attested certificate for dependant above 18 Years of age. Specimen proforma is attached as Appx ‘A’.

4. In case of income of dependents above 18 years of age (except spouse) is more than Rs 9000/- from all sources (excluding DA) per month, then the ECHS Cards for such dependants will not be handed over to the beneficiary/ESM. Such Cards will be destroyed by a board of officers every month and record be maintained at the Station HQ’s. Details of such destruction be forwarded to Regional Centre concerned, Central Organization, ECHS and M/S SourceDotCom Private Limited. Cases will be initiated in such cases for cancellation of cards permanently.
5. It is further reiterated that the Cards of all dependants will be blocked automatically by the system on completion of one year. The ESM will have to submit an online self declaration certificate by using his login credentials. A specimen ECHS self attested certificate for dependant above 18 years of age is attached as **Appx ‘B’**. The fields marked as ‘**A**’ will be auto populated and in the balance fields the beneficiary will have to upload the required certificate/enter details. This renewal facility will be available one month in advance from completion of one year from the date of issue of Card/last renewal.

\[\text{Signature}\]
(Rakesh Kakar)
Col (Retd)
Jt Dir (Stats & Automation)
for MD ECHS

**Encls:** (As above)

**Copy to:-**

- SourceDotCom Private Ltd
  The details of Cards destroyed by Regional Centres & fwd by board of officers should be blocked & removed from the system. However, data of such Cards should be maintained separately & fwd to Central Organization, ECHS on six monthly basis.

**Internal**

Medical Section
C & L Section
P & FC Section
S&A Section : You are requested to upload the ECHS website and copy given to SourceDotcom.
ECHO SELF ATTESTED CERTIFICATE FOR
DEPENDANT ABOVE 18 YEARS OF AGE
(AAT THE TIME OF COLLECTION OF CARD)

1. It is certified that Mr/Mrs/Ms__________________________
whose photograph is appended is a bonafied dependant
of No_____________ Rank__________________________
Name_____________________________
(Retired) with ECHS Card/Registration No______________________

2. Particulars of Dependent Mr/Mrs/Ms__________________________
   (a) Date of Birth__________________________
   (b) Aadhar No__________________________
   (c) PAN Number__________________________ (if held)
   (d) Copy of 26AS for the following Assessment Year :- (if held)
      (i) Last Assessment Years : __________
      (e) Current Address of dependant ______________________________

3. It is also certified that Mr/Mrs/Ms__________________________ is not employed
   and is having no income/ income is less than Rs 9000 PM plus DA.

4. It is also certified that Mr/Ms__________________________ is not married (Not applicable
   for parents).

Note:-

(a) The self attested proforma will be produced whenever required in ECHS
    polyclinic/empanelled hospital by the beneficiary. The validity of the same will be
    ONE Year from the date of signature.

(b) In case of any change in dependency, the primary Card holder is
    responsible to cancel the membership of dependent immediately on occurrence by
    blocking the card on the online portal and intimation to his/her parent/nearest
    polyclinic. Any false declaration/misuse of benefits will entail
    suspension/cancellation of ECHS membership of all members.

(Signature of Dependant) ______________________________
(Signature of Ex-Servicemen/ Primary Member) ______________________________

Place : ______________________________
Dated : ______________________________
ECHS SELF ATTESTED CERTIFICATE FOR
DEPENDENT ABOVE 18 YEARS OF AGE
(TO BE SUBMITTED ONLINE EVERY YEAR FOR UNBLOCKING OF CARDS)

1. It is certified that Mr/Mrs/Ms ‘A’
   whose photograph is appended is a bonafide dependent
   of No ‘A’ Rank ‘A’
   Name ‘A’
   (Retired) with ECHS Card/Registration No ‘A’

2. Particulars of Dependent Mr/Mrs/Ms ‘A’
   (f) Date of Birth ‘A’
   (g) Aadhar No ‘A’
   (h) PAN Number ‘A’
   (i) Copy of 26AS for the following Assessment Year :-
       (i) Last Assessment Year :
       (ii) Total Annual income as per Form 26AS:
   (e) Current Address of dependent

3. It is also certified that Mr/Mrs/Ms ‘A’ is not employed and
   is having no income.

4. It is also certified that Mr/Ms ‘A’ is not married (Not applicable
   for parents).

Note:-

(a) This self declaration is valid for ONE Year from the date of submission.

(b) The cards of all dependents above 18 years of age will be blocked every year
    and needs to be activated through online submission of this proforma.

(c) In case of any change in dependency, the primary Card holder is
    responsible to cancel the membership of dependent immediately on occurrence by
    blocking the card on the online portal and intimation to his/her parent/nearest
    polyclinic. Any false declaration/misuse of benefits will entail
    suspension/cancellation of ECHS membership of all members.

I, ______Name of Ex-servicemen (Autopopulated)______, do hereby solemnly
declare and verify that the contents of the above declaration are true to the
best of my knowledge and belief, and nothing material has been concealed or
suppressed therefrom. This electronic self declaration has been given with
reference to IT Act 2000 and is admissible under The Indian Evidence Act
1872.

☐ I Agree

Date: A