

Min of Def (Fin)

New Delhi

CoordA-102

Dated 22.6.2015

Addendum-1 to DFPDS-2015

1. DFPDS-2015 was issued vide MoD Order CoordA/102 dated 20.4.2015. Based on the feedback received from various stakeholders, few amplifications / amendments are being issued as Addendum-1 to DFPDS-2015.
2. Addendum-1 to DFPDS-2015 contains following sub-Addendums –
 - 2.1. **Addendum-1A** – contains amendments to Part-B.
 - 2.2. **Addendum-1B** – New Annexure-11 of Part-C, which deals with a simplified procedure for making ‘Petty procurements’ i.e.cases upto Rs 15,000/-.
 - 2.3. **Addendum-1C** – New Annexure-12 of Part-C, which deals with a simplified procedure for making Petty Repairs of equipments / vehicles i.e.cases upto Rs 15,000/-.
 - 2.4. **Addendum-1D** – New Annexure-13 of Part-C, which deals with a simplified procedure for making ‘Minor procurements’ i.e cases above Rs 15,000/- and uptoRs 1 lakh.
 - 2.5. **Addendum-1E** – New Annexure-14 of Part-C, which deals with a simplified procedure for procuring Stationery, Office consumables and IT consumables.
 - 2.6. **Addendum-1F** – New Annexure-15 of Part-C, which deals with a simplified procedure for processing Hospitality expenditure cases.
 - 2.7. **Addendum-1G**– Amendments to Part-D, common to all Services

Addendum – 1A

Amendments to Part-B of DFPDS-2015

1. **Para 3.4.2.1 of Part-B** – A sentence may be added at the end – “Wherever ‘Dependent Depot’ concept is followed, like in AOC, the lower echelons can take NAC from their Dependent Depots.”
2. **Para 3.4 of Part-B** – A new sub para may be added as follows – “3.4.3. The highest CFA in Local Procurement is generally the C-in-C, Command Hqs. However, for units / organizations directly functioning under Service Hqs or being in the chain of their line directorate in Service Hqs, the concerned PSO in Service Hqs can exercise the same powers for these units / organizations, as given to C-in-C in a particular sub-schedule.”
3. **Para 3.11 of Part-B** – A new sub-para 3.11 may be added at the end of para – “Higher CFAs are authorized to sanction cases coming within the powers of lower CFAs, within the same chain of CFAs in a particular sub-schedule.”
4. **Para 4 of Part-B** - A sentence may be added at the end – “Indents placed on existing Rate Contracts of DGS&D or of any higher echelons by lower echelons will not be treated as PAC / Single Bidding cases but will be processed as per powers meant for competitive bidding cases.”
5. **Para 5.1 of Part-B** - Two new sub-paras may be added as under
“5.6. There might be occasions when due to reasons like non-availability of IFA reps in PC, administrative inconvenience, etc, it is not feasible to constitute PCs. In such situations, CFAs will have the discretion to dispense with PC mechanism and follow the earlier procedure of processing Bidding stage (i.e from preparation of RFP to preparing CNC report) through file notings / CNC mechanism.
5.7. In special situations, PC can be constituted 2 levels below, provided it is feasible for IFA himself/herself (and not IFA rep) to be Finance member in PC, keeping in view the parity between the levels of chairperson of PC and IFA, like in Corps Hqs and Area Hqs of Army.”
6. **Para 6.6 of Part-B** – Complete para may be substituted with following para –
“6.6.1. In determination of Prospective bidders in Open Bidding cases, the reference point should be with reference to a particular sub-schedule and not combination of two or sub-schedules. Even within a particular sub-schedule, it should be

carefully seen whether there are likely to be different Prospective bidders for different categories of items within that particular sub-schedule. The procurement history and market data will allow the organization to arrive at such decisions. Each such sub-category of items within that sub-schedule will qualify as a separate case. For example, in Contingent expenditure sub-schedule, there is likely to be different prospective bidders for stationery items and furniture OR for photocopiers and paper shredding machines. In such scenarios, each of these four cases will qualify for Single transaction i.e as separate cases. Same analogy be adopted for all Sub-schedules while handling Open Bidding cases.

6.6.2. The aim of defining Single Transaction is to ensure that economy of scales is achieved and to preclude splitting of requirements to keep them under power of lower CFAs within the Sub schedule against PR of centrally procured item. However, while dealing with complex and voluminous PR based cases, application of Single transaction and Prospective bidder(s) will have to be applied with discretion and practicability. For example, if a particular type of vehicle or equipment requires say 40000 spares, it does not imply that all items will be procured through a single RFP. However, if a range (types) and depth (quantity) of spares are required for a scheduled/planned overhaul, requirement for which is known in advance, such items should be grouped together and classified under category of 'number' of items' wherever prospective bidders for some of the items are same. Similarly, it is not to say that all batteries or tyres for all types of equipment will be procured under one RFP; however, one type of battery or tyre (specifications) required for different types of equipment should be grouped for procurement. By the same rationale, overhaul of equipment may require 5000 items; however, for a portion of these items Prospective bidders may be same and therefore they should be procured through one RFP. While procuring fully formed equipment like generators or vehicles, items with different specifications having unique cat-part number would be treated as individual items and need not be grouped together. In case of clothing, variety of particular item for eg. Shirts and trousers of different sizes should be considered in one RFP; however, it need not be grouped with another clothing item, say vest or towel. A balanced view between need to avoid splitting of sanction and practicality / assessment of different prospective bidders for different items in Open bidding cases will have to be taken."

- 7. Para 8 of Part-B** – Following may be added at the end of para –
“A simplified procedure for processing certain categories of procurements has been mentioned in Part-C as under –
- Annexure-11 of Part-C deals with a simplified procedure for making Petty procurements i.e. cases uptoRs 15,000/-
 - Annexure-12 of Part-C deals with a simplified procedure for making Petty Repairs of Equipments/Vehicles i.e. cases uptoRs 15,000/-.
 - Annexure-14 of Part-C deals with a simplified procedure for making Minor procurements i.e cases above Rs 15,000/- and uptoRs 1 lakh.
 - Annexure-15 of Part-C deals with a simplified procedure for procuring Stationery, Office consumables and IT consumables.
 - Annexure-16 of Part-C deals with a simplified procedure for processing Hospitality expense cases.
- 8. Para 12.1 of Part-B** – A line may be added at the end as follows –
“The concurrence powers of IFA will be the same as of the CFA to whom they have been dedicated/nominated. The existing practice of nominating PCDA/CDA or their sub-offices as IFA is to be discouraged as mixing of Internal audit functions with IFA functions is neither desirable from functional angle nor provides better user satisfaction to CFAs. CGDA will make all efforts to identify and nominate selective officials, if required within such offices, as full-time IFA for CFA (s) located nearby PCDA/CDA offices.”
- 9. Para 12.2 of Part-B** – Following sentences may be added in the beginning of the para – “It is one of the fundamental principle in Govt Procurement system to take advice/concurrence of Integral Finance at various stages of exercising financial powers. While maintaining this basic premise for establishing the sanctity of IFA system in Defence, there is a need for giving some dispensation in few categories of procurement, where this principle will be diluted to limited extent. The reasons are due to non-availability of a dedicated IFA, emergent nature of procurement, location-specific nature of organization.”
- 10. Para 12.2.4 of Part B** – The complete para may be substituted as follows – “In procurement powers, CFAs not having co-located IFA, will have the discretion to approve cases upto Rs 1 lakh without taking IFA’s concurrence. The definition of ‘co-located IFA’ implies the IFA being in the ‘same station’ of CFA. The definition of ‘same station’ means location of IFA and CFA being within the same municipality limits. In case of Indian

Army and cases where municipal limits are not applicable, 'station' will connote to corresponding 'military station / cantonment' in their cases. In addition, all WE units of Army (except Corps Hqs and Command Hqs), Mobile units, ships and submarines can also exercise financial powers upto Rs 1 lakh without IFA's concurrence, irrespective of their being co-located with IFA in the same station. In addition to this, few CFAs will also get special dispensation of having powers upto Rs 1 lakh without IFA's concurrence. Though these CFAs will not qualify as per above mentioned criteria, yet they will get special dispensation due to unique factors associated with them. This list will be separately notified through a classified letter by MoD (Fin), in consultation with CGDA and will be updated / amended from time-to-time. In all cases of approvals without IFA concurrence, it will be ensured that after approval is accorded, a copy of sanction is invariably sent to IFA for their record and reference in future procurements."

- 11. Para 12.2.5 of Part B** – The complete para may be substituted as follows - "In Medical schedule (MSP Sl 2.5), CFAs at each hospital can procure medical stores in emergency situations, without IFA concurrence, as per the guidelines given in Note below this sub-schedule."
- 12. Para 12.2.6 of Part B**- The para may be replaced to read as follows - "All CFAs can approve 'Minor Works' and 'Revenue Works' cases without taking IFA's concurrence. After according sanction, a copy will be marked to IFA for their record and reference."
- 13. Para 12.2.7 of Part B** – A new sub-para 12.2.7 may be added as follows – "Emergency Petty repair cases of equipments / vehicles upto Rs 15,000 is allowed to be done without IFA involvement in the beginning and to seek ex-post-facto concurrence after repairs are carried out, as given at Annexure-12."
- 14. Para 12.2.8 of Part B** - A new sub-para 12.2.8 may be added as follows – "In Sub-schedule 2.2 of ASP-2015, Dir Military Farms, with concurrence of DDG MF, can do certain categories of Local procurement in emergency situations upto Rs 1 lakh, without IFA concurrence, as per the guidelines given in Note below this sub-schedule. After according sanction, a copy will be marked to IFA for their record and reference".

ADDENDUM 1B TO 1F

**Contains Amendments to
Part-C of DFPDS-2015**

New Annexures 11 to 16

Procedure for Petty Procurements

1. Any procurement being made upto Rs 15,000/- will fall into the category of Petty procurement. A simplified procedure for making Petty procurement is given below.
2. There will no requirement of taking AoN first as is done otherwise. AoN and Expenditure sanction stage will be combined as single stage.
3. There will be no bidding procedure through Procurement Committee for such Petty procurements.
4. Petty procurements will be done generally on grounds of urgency or any exceptional reason like item not covered / available in the list of bulk procurement or one-off ad-hoc requirement of any item (s). They will not be done as a matter of routine. They will also not be done for splitting the powers to avoid going to IFA (if powers without IFA are available to such CFAs) or higher CFA.
5. Whenever requirement for Petty procurement will emerge, the User / Procurement entity will firm up the proposal in terms of desired item, source and price. In emergency situations, oral confirmation can also be taken from IFA / CFA before firming up the proposal. No elaborate file notings are required to be made. Only a one page proforma (format enclosed) will be put up for processing as under –
 - 5.1. Where dispensation is given under Para 12.2.4, Part-B, DFPDS-2015 – The same, after filling up from Sl 1 to 8, will be put up to CFA for his approval, after deleting Sl 9 of proforma (pertaining to IFA concurrence). As soon as CFA approves / signs the proforma, a simplified / concise Supply Order (format enclosed) will be placed on the selected source. A copy of Supply order will also be sent by User / Procurement entity to IFA to enable them to use the data regarding item, quantity and price for future procurements of same items.
 - 5.2. Where IFA concurrence is required - The same, after filling up from Sl 1 to 8, will be put up to IFA for giving concurrence. IFA will mark their concurrence or any advice on the proforma and will forward it to CFA. As soon as CFA gives approval / decision in the proforma, a simplified Supply Order (format enclosed) will be placed on the selected source. A copy of approved proforma will be sent by User / Procurement entity to IFA, who will use the same in their data-base regarding item, quantity and price for future procurements of same items.
6. A Single window clearance mechanism will be devised in IFA offices to deal with cases of Petty procurements. To the extent feasible, such

cases can be moved by hand to IFA / CFA to curtail delay in processing.

Proforma for processing Petty procurement cases

1. Case number - _____/Year____
2. Sub-schedule – (Ex- Sl 16.1 of ASP-2015, Sl 17.1 of NSP-2015, etc)
3. Nature of item (s) – Description
4. Quantity –
5. Necessity – Brief justification of proposal
6. Price – per unit and Total
7. Source – Name and address
8. Certificate of User/ Procurement Entity –
“It is certified that these goods / services being procured are of the requisite quality and specification and are being procured from a reliable Seller at a reasonable price”.

(Signature of User / Procurement Entity)

9. Concurrence (along with UO number) / Advice of IFA–

(Signature of IFA)

10. Approval of CFA – Approved / Not approved

(Signature of CFA)

Distribution

1. Payment Authority
2. IFA
3. User / Procurement Entity

DRAFT SUPPLY ORDER FOR PETTY PROCUREMENTS

To,

Name & Address of Seller -

Sub - Supply Order for procurement of -----

1. A Supply Order is placed in your favour with following details -

Item	Rate	Qty	Total Price

2. You are requested to complete supply by (date), after which payment will be released.
3. Delivery may be made at following address -.....
4. Terms and conditions, as applicable in MoD procurements, will be applicable.
5. Please acknowledge receipt of this Supply order.

(Name & Designation of Buyer)

Address, Telephone, e-mail details

Distribution

1. Paying authority -
2. IFA -

Procedure for Petty Repairs

- 1.** Procedure for Petty procurement also covers petty repair cases since definition of Procurement, as given in Para 3.1, Part-B, DFPDS-2015, covers repair cases also. However, a more liberal procedure for emergency repair of equipments/vehicles is being given due to unique peculiarities of such cases.
- 2.** A simplified procedure for making emergency repairs of equipments/vehicles is given below. Any emergency repair of equipments/vehicles being made upto Rs 15,000/- will be covered under this procedure.
- 3.** All such petty cases of breakdown or emergency repairs of equipments/vehicles can be orally intimated to the CFA, who can permit carrying out emergency repair of equipments/vehicles upto Rs 15,000/- through a provisional oral approval to a Designated Authority. The repair activities and payment thereof through imprest (if authorized to the unit/formation) can be initiated based on this provisional oral approval.
- 4.** Subsequently, the case will be processed in writing for getting it regularized through formal sanction of IFA (where dispensation is not given under Para 12.2.4, Part-B, DFPDS-2015) / CFA at the earliest. The procedure applicable for Petty procurement will be followed for regularization of such emergency cases. A certificate, giving details like emergency reasons for carrying out such repairs, mode of carrying out repairs, etc, will be given by the Designated Authority. The same will be placed along with the proforma for obtaining concurrence / approval by IFA (where dispensation is not given under Para 12.2.4, Part-B, DFPDS-2015) / CFA. Such sanctions will not be treated as ex-post facto.

Procedure for Minor Procurements

1. Any procurement being made above Rs 15,000/- and upto Rs 1 lakh will fall into the category of Minor procurement. A simplified procedure for making Minor procurement is given below.
2. There will no requirement of taking AoN first as is done otherwise. AoN and Expenditure sanction stage will be combined as single stage.
3. There will be no bidding procedure through Procurement Committee for such Minor procurements.
4. Minor procurements will generally be done on grounds of emergency or any exceptional reason like item not covered / available in the list of bulk procurement or one-off ad-hoc requirement of any item (s). They will not be done as a matter of routine. They will also not be done for splitting the powers to avoid going to IFA (if powers without IFA concurrence are available to such CFAs) or higher CFA.
5. Whenever requirement for Minor procurement will emerge, the User / Procurement entity will firm up the proposal in terms of desired item, source and estimated price. In emergency situations, oral confirmation can also be taken from IFA / CFA before firming up the proposal. No elaborate file notings are required to be made. Only a brief proforma (format enclosed) will be put up for processing as under –
 - 5.1. Where dispensation is given under Para 12.2.4, Part-B, DFPDS-2015 – The same, after filling up from Sl 1 to 8, will be put up to CFA for his approval, after deleting Sl 9 of proforma (pertaining to IFA concurrence). As soon as CFA approves / signs the proforma, a simplified / concise Supply Order (format enclosed) will be placed on the selected source. A copy of Supply order will also be sent by User / Procurement entity to IFA to enable them to use the data regarding item, quantity and price for future procurements of same items.
 - 5.2. Where IFA concurrence is required–CFA will have the discretion to include IFA rep (as nominated by IFA) as one of the members in Procurement Committee.
 - 5.2.1. If IFA rep is included as a member in Procurement Committee, then no separate concurrence of IFA will be required. Same IFA rep will allot UO number and give concurrence at Sl 9 of proforma and will forward it to CFA.
 - 5.2.2. If IFA rep is not included in Procurement Committee, then the proforma will be put up by Procurement Committee to IFA for giving concurrence. IFA will mark their concurrence or any advice in Sl 9 of proforma and will forward it to CFA.

5.2.3. As soon as CFA gives approval / decision in the proforma, a simplified Supply Order (format enclosed) will be placed on the selected source. A copy of approved proforma will be sent by User / Procurement entity to IFA, who will use the same in their database regarding item, quantity and price for future procurements of same items.

6. A Single window clearance mechanism will be devised in IFA offices to deal with cases of Minor procurements. To the extent feasible, such cases can be moved by hand to IFA / CFA to curtail delay in processing.

Proforma for processing Minor procurement cases

1. Case number - ____/Year____
2. Sub-schedule – (Ex- Sl 16.1 of ASP-2015, Sl 17.1 of NSP-2015, etc)
3. Nature of items (s) – Description
4. Quantity –
5. Necessity – Brief justification of proposal
6. Price – per unit and Total
7. Source – Name and address
8. Certificate of Procurement Committee –
“Certified that we,_____, members of Procurement Committee are jointly and individually satisfied that the goods / services recommended for procurement are of the requisite specification and quality, priced at the prevailing market rate and the Seller recommended is reliable and competent to supply the goods in question. Relevant details of market survey are enclosed”.

(Signature of 3 members of Procurement Committee)

9. Concurrence(along with UO number) / Advice of IFA–

(Signature of IFA)

10. Approval / Decision of CFA – Approved / Not approved

(Signature of CFA)

Distribution

1. Payment Authority
2. IFA
3. User / Procurement Entity

DRAFT SUPPLY ORDER FOR MINOR PROCUREMENTS

To,

Name & Address of Seller -

Sub - Supply Order for procurement of -----

6. A Supply Order is placed in your favour with following details -

Item	Rate	Qty	Total Price

7. You are requested to complete supply by (date), after which payment will be released.
8. Delivery may be made at following address -.....
9. Terms and conditions, as applicable in MoD procurements, will be applicable.
10. Please acknowledge receipt of this Supply order.

(Name & Designation of Buyer)

Address, Telephone, e-mail details

Distribution

1. Paying authority -
2. IFA -

Procedure for procuring stationery, office consumables and IT consumables

1. It will be desirable to procure stationery, office consumables and IT consumables in bulk. It could be done on annual / half-yearly basis, as deemed fit by the organization.
2. Case needs to move before commencement of financial year / half-yearly period for taking approval of IFA / CFA for such bulk procurements. Past consumption pattern and latest requisitions from users can be the basis for calculating likely items and estimated quantity. Separate RFPs can be issued for stationery, office consumables and IT consumables or any such category of items.
3. RFP for such bulk procurement can contain following additional clauses -
 - 3.1. A clause stipulating staggered delivery by Seller to take care of stocking problem at the Buyer's end.
 - 3.2. Tolerance clause of certain percentage (ranging from 10% to 25%) can be kept for varying the quantity by Buyer, based on actual requirements during duration of contract.
 - 3.3. Option / Repeat order clause can also be kept, if considered necessary.
 - 3.4. A clause can be kept, which will permit Buyer to get the latest model/make available in the market during delivery for same item as mentioned in Supply order, so as to avoid procuring outdated item.
4. Requirement for going to IFA and CFA will happen only at following stages -
 - 4.1. At the time of Bulk procurement in the beginning of financial year if done on annual basis and twice in a year if done on half-yearly basis.
 - 4.2. Whenever Option / Repeat Order clause is invoked.
5. CFA can nominate Designated Authority (DA) to execute the contract. All the Users can send requisitions to the DA, who will supply the procured items on regular basis. DA will also be authorized to invoke Tolerance clause (without reference to IFA/CFA) for covering any additional requirements during the operation of contract.
6. Notwithstanding above, if a requirement emerges for an item not covered in the bulk procurements, the same can be procured under the procedure mentioned for Petty / Minor procurements. However, this will be an exception as mostly the requirements are likely to be fulfilled in the Bulk procurements of such items.

Procedure for processing Hospitality expenditure cases

1. Minor Head – 800 permits sanctioning cases involving hospitality expenses. A simplified procedure is mentioned below for processing such cases.
2. **Cases involving Foreign delegation** – Such cases invariably involve advance planning due to factors like taking Approval-in-principle clearance from MoD, political clearance from MEA, in-house planning for finalizing agenda points for visits, etc. Therefore, concurrence for IFA and approval of CFA also can be taken for each case in advance for incurring hospitality expenses as soon as action on above mentioned activities is initiated. Individual cases can be processed on the basis of number of participants / meetings to be held, etc. Rates of incurring expenditure on various aspects of hospitality are to be applied as per existing MoF instructions on the subject. AoN and Expenditure sanction will be combined in single stage.
3. **Cases involving Indian delegation** – Such cases will also involve some kind of advance planning, where delegation from outside parties in India are to be hosted. It will therefore be prudent to prepare cases for taking concurrence of IFA and approval of CFA for each case in advance, based on the procedure mentioned in para 2 above.
4. **Cases involving in-house meetings** – Such cases will happen frequently and may happen in a short notice. Therefore, a different procedure will be adopted for meeting hospitality expenses for such occasions. A monthly or quarterly estimate, as decided by IFA / CFA, for incurring expenditure on such account may be made by the organization keeping in view the past trends, special plans in the immediate future, etc. Rates of incurring expenditure on various aspects of hospitality will be applied as per existing MoF instructions on the subject. This will enable the organization to arrive at a monthly / quarterly estimate on account of such expenses. AoN and Expenditure sanction will be combined in single stage. Concurrence of IFA and approval of CFA may be taken accordingly on monthly / quarterly basis. Thereafter, expenses may be incurred by the 1 or more Designated Authority (DA), as nominated by CFA, in the organization on each in-house meeting without any reference to IFA / CFA. The DA (s) can spend the amount within the monthly / quarterly ceiling as originally concurred / approved by IFA / CFA. Only if the ceiling is to be exceeded due to some reasons during that month / quarter, the concurrence / approval of IFA / CFA will be required to be taken again. This cycle will be repeated after every month / quarter, as originally decided.

Amendments to Part-D of DFPDS-2015

- 1. Transportation Schedule of all services** – In sub-para 1 (b) of Note, word “Porter” may be added after the words “animal transport”.
- 2. Works Schedule of all services** – Sub-schedule related to ‘Demolition of buildings’ may be deleted and a new para 2 under Note may be added as follows – “2. The ‘Demolition of buildings’ powers will be 10% of powers meant for Authorized works for all CFAs.”
- 3. Disposal Schedules of all services** – In the title, words “Condemnation and ” may be added before the word “Disposal”.

Amendments to ASP-2015

1. SI 1.1 of ASP-2015 –

- 1.1. In the title, one more Minor Head “106” may be added.
- 1.2. New CFA “DGST” may be added in list of CFAs having powers of Rs 200 lakhs.
- 1.3. In list of CFAs, word “IMTRADT” may be read as “IMTRAT”.
- 1.4. In sub-para 1 (b) of Note, word “Porter” may be added after the words “animal transport”
- 1.5. A new para 4 may be inserted in Note – “Powers of GOC-in-C (NC) will be thrice the powers indicated above for winter stocking purposes.”

2. SI 2.2 of ASP-2015–

- 2.1. A Note may be inserted under para 2.2. as follows - "1. Director, Military Farms can exercise powers upto Rs 1 lakh without IFA concurrence in following circumstances - (a) Urgent procurement of medicines / vaccine / pesticides in case of outbreak of disease in herd. (b) Urgent procurement of feed / fodder in case of spreading of any crop disease. (c) urgent casting and culling of animals, if situation deserves for testing of samples of blood, urine, etc. (d) immediate repairs of milk vehicles / processing plant. These powers are to be exercised by Dir MF on concurrence from DDG MF. After according sanction, a copy will be marked to IFA for their record and reference for future procurements."
- 2.2. A para 2 under Note may be inserted as follows – “Dir MF may use these powers for hiring of personnel invloved in milking and cleaning of animals.”

3. Schedule-3 of ASP-2015 -

- 3.1. **SI 3.1 of ASP-2015** – The powers of QMG may be read as “Full powers” instead of existing “Rs 10000 lakhs”.
- 3.2. **SI 3.2 of ASP-2015** - In the title, the words "LPG and cooking appliances" may be added in addition to other items.
- 3.3. **SI 3.3 of ASP-2015** -In the title, the word "Salt" may be added in addition to other items.
- 3.4. **SI 3.4 of ASP-2015** - In the last two category of CFAs, the word "Supply" may be substituted with words "Supply / FOL" to include Comdt and OC FOL depots as CFAs.

4. Schedule-5 of ASP-2015

- 4.1. **SI 5.4 of ASP-2015** – “Works Manger and Production Manager” may be added as CFAs in addition to other CFAs having powers of Rs 10 lakhs (9th row).
- 4.2. In para 3 of Note, words "Cdr BWG / Comdt ABW" may be added as CFAs authorized to do modification cases.

- 4.3. In para 4 of Note, a new sub-para (c) may be added – “(c) Procurement of stores from DG EME grant for EME units.”
- 4.4. A new para 5 under Note may be added as follow – “In Sl 5.4, Local procurement beyond Rs 2 cr, against failure of Central procurement, will be exercised with NAC concurrence from MGO.”
- 4.5. A new para 6 under Note may be added as follows - "All stores of EME responsibility, required for spares, can be procured for 1 month maintenance figures (MMF) based on criticality of requirements under Sl 5.4.”
- 4.6. A new para 7 under Note may be added as follows – “Cdr BWG and Comdt Army/Adv BW can also procure PMSE stores, for which their powers will be twice the powers indicated in Sl 5.4.”

5. Schedule-7 of ASP-2015 –

- 5.1. **Sl 7.1 of ASP-2015** – A new CFA “ADG ESP” may be added below E-in-C, having powers of Rs 2000 lakhs.
- 5.2. **Sl 7.4 of ASP-2015** - Following CFAs may be added -
 - 5.2.1. “MGEME / Cdr BWG” along with ADG ESP / ES / CE Command.
 - 5.2.2. “Comdt ABW” along with Cdr Eng Bde / Comdt ESD.
 - 5.2.3. “CO EME Bn” along with CO Eng unit (Col).

6. Sl 10.1 of ASP-2015 –

- 6.1. “Chief Engineer (Brigadier)” may be added as new CFA in category of CFAs having powers of Rs 50 lakhs (5th row of CFAs).
- 6.2. A new para 3 under Note may be inserted as follows – “JS (Trg) & CAO and Director / Dy CAO in MoD will exercise powers of Rs 1000 lakhs and Rs 1 lakh respectively for funds allotted by IHQ (Army) against this Head”.
- 6.3. A new para 4 under Note may be inserted as follows – “Spares required for repair of IT eqpt repairs by EME can be procured to a maximum extent of 1 month inventory level based on average of past 12 months' average consumption.”

7. Sl 13.1 of ASP-2015 –

- 7.1. A new CFA “COS Hqs ARTRAC” may be added in list of CFAs having powers of Rs 100 lakhs (2nd row).
- 7.2. Instead of CFA as “MG Adm (Command)”, it may be substituted as “MG GS (Command)” in row 3.
- 7.3. A para 2 under Note may be inserted as follows – “JS (Trg) & CAO in MoD will exercise powers of Rs 1000 lakhs for funds allotted by IHQ (Army) against this Head and CBRP items in security cases related to DHQ security zone”.

8. Sl 14.1 of ASP-2015 –

- 8.1. In the title, words “MINOR HEAD 105 112G” may be added in budget head.

- 8.2. "QMG" may be shifted between COAS and GOC-in-C, having powers of Rs 3000 lakhs and Rs 150 lakhs for Authorized Works and Special Works respectively.
- 8.3. A new CFA "ADG (Adm & Coord)" may be added in list of CFAs having powers of Rs 500 lakhs and Rs 25 lakhs for Authorized Works and Special Works respectively (4th row).
- 8.4. The words "Stn Cdr /" may be added in the beginning of last category of CFAs i.e. "CO / OC unit below rank of Brig".
- 8.5. A new para 2 under Note may be inserted as follows – "JS (Trg) & CAO will have powers of Rs 5000 lakhs, Rs 250 lakhs and Rs 500 lakhs for Authorized Works, Special Works and Demolition of Building respectively in respect of works carried out in DHQ security zone".
- 9. Sl 15.1 of ASP-2015** – Powers of DGRR may be read as "Rs 500 lakhs" instead of "Full powers".
- 10. Sl 15.4 and 15.5 of ASP-2015** – A new CFA in the last may be added as follows – "OC, FRI – Rs 1 lakh".
- 11. Sl 16.1 of ASP-2015** –
- 11.1. "DGMT" may be added as new CFA in category of CFAs having powers of Rs 500 lakhs (2nd row of CFAs).
- 11.2. "COS Hqs ARTRAC" may be added as new CFA in category of CFAs having powers of Rs 100 lakhs (3rd row of CFAs).
- 11.3. A para 2 under Note may be inserted as follows – "Several ISOs and other organizations, functioning directly under MoD, receive funds from Army and other services under Misc and Contingent head. Examples are AFFPD, History Division, MoD (Lib), Dept Canteens, DHTI, DMRF, School of Foreign Languages, etc. In all these cases, the concerned JS and Director / DS level officer handling these organizations will exercise Full powers and Rs 1 lakh respectively. These powers will be exercised with the concurrence of MoD (Fin/MO)."
- 11.4. A para 3 under Note may be inserted as follows – "In respect of DPR, Full powers will be exercised by DG (M&C) for incurring expenditure out of Propaganda Grant with reference to items mentioned in MoD letter 0101/1/PR(X)/68/PO(Def) dated 1.2.2012 (powers mentioned in this letter stands superceded). DG (M&C) can delegate powers upto Rs 1 lakh to various officials of DPR in Hqs and field areas. Powers at Hqs will be exercised with the concurrence of MoD (Fin/MO)."
- 11.5. A para 4 under Note may be inserted as follows – "In respect of DGR, powers will be exercised by DGR and his officers as per powers given vide MoD letter 1918/BUD/DGR/ADM/170/I&C/D(Res) dated 13.7.2004 except for the fact that henceforth, all powers of DGR and his officials will be exercised with the concurrence of concerned IFA in IHQ (A). DGR will also get following enhancements in existing powers

- (a) Misc and Contingent exp –Rs 5 cr (b) IT –Rs 2 cr (c) Publicity –Rs 1 cr (d) Seminar / expos – Rs 2 cr. DGR can delegate powers upto Rs 1 lakh to various officials of DGR. Cases above DGR powers will be sanctioned by JS (ESW) in MoD with concurrence of MoD (Fin/MO).
- 12. Sl 17.1 of ASP-2015** – A new CFA may be added in 6th row of CFAs having powers of Rs 50 lakhs – “All units commanded by Brigadier”.
- 13. Schedule-18** – In the title, wprds “MAJOR HEAD – 800” may be read as “MAJOR HEAD 2076, MINOR HEAD – 800B”.
- 14. Sl 19.1 of ASP-2015** –
- 14.1. The word “C-in-C” may be replaced by word “GOC-in-C”.
- 14.2. The word “ADG (AD)” may be replaced by word “ADG (Army Aviation)”.
- 14.3. The words “CO of Air Defence units” may be replaced by word “CO of Army Aviation units”.
- 15. Sl 20.1 of ASP-2015** –
- 15.1. In the title, words “MAJOR HEAD – 800” may be read as “MAJOR HEAD 2076, MINOR HEAD – 800 and 106”
- 15.2. “DG MT” may be added as new CFA in category of CFAs having powers of Rs 200 lakhs (2nd row of CFAs).
- 15.3. “Commander ABW / Station Commander (Brigadier level) ” may be added as new CFA in category of CFAs having powers of Rs 50 lakhs (4th row of CFAs).
- 15.4. In the last row of CFAs, words “CO/OC of units/ests” may be substituted with words “CO (including Station Commander) / OC of units / establishments”.
- 16. Sl 21.3 of ASP-2015** –
- 16.1. “HOA and Services” may be added as new CFAs in category of CFAs having powers of Rs 1000 lakhs (2nd row of CFAs).
- 16.2. “Chief Engineer (Command), MG EME and CSO (Command)” may be added as new CFAs in category of CFAs having powers of Rs 100 lakhs (5th row of CFAs) and “COS” as CFA may be deleted.
- 16.3. “Chief Engineer (Corps), Brig EME and CSO (Corps)” may be added as new CFAs in category of CFAs having powers of Rs 50 lakhs (6th row of CFAs).
- 17. Sl 24.1 of ASP-2015** –
- 17.1. Instead of CFA as “MGO”, it may be substituted as “DG MT” in category of CFAs having powers of Rs 20 lakhs (3rd row of CFAs). MGO is already covered in 1st row of CFAs.
- 18. Sl 24.2 of ASP-2015** –
- 18.1. “DG MT” may be added as new CFA in category of CFAs having powers of Rs 5 lakhs (3rd row of CFAs).
- 19. Sl 24.10 of ASP-2015** –

- 19.1. E-in-C in 2nd row of CFA may be shifted to 1st row of CFAs, having powers of “Beyond 50%”.
- 19.2. In 2nd row of CFAs, “DGs OS / ST” may be substituted with “ADG OS / MG AOC / MGASC / CE Command”.
- 20. SI 24.11 of ASP- 2015** – A new CFA “Dir MF” may be added in 3rd row of CFAs having powers of Rs 10 lakhs.

Amendments to NSP-2015

1. **Sl 2.1 to 2.6 of NSP-2015** – A para may be added in Note below Sl 2.6 as under –
“For Sl 2.1 to 2.6, powers for Single bidding will be treated at par with PAC powers i.e. 50% of powers mentioned in these sub-schedules provided any of the following conditions are met – (a) When it is not possible to send a ship/fitted equipment therein to an outstation Seller/Shipyard, due to unique nature of IN assets/equipment. (b) A Seller is chosen based on its ability or past experience in undertaking these intricate repairs and offloading the repairs on competitive bidding will not be fruitful. (c) A shipyard is chosen in the immediate Geographical vicinity of the ship’s base port to save hidden costs on fuel consumption, administrative expenses, support infrastructure requirements, etc in offloading/repair work to shipyards located away from the base port as per extant guidelines of DPM (d) When Short Refit and Guarantee Docking (SRGD) of ships / crafts is to be undertaken with the Shipbuilding Yard.”
2. Following Budget head may be inserted as under –
Schedule 4 – MINOR HEAD 110 J, 111 I
Schedule 5 – MINOR HEAD 110 L
Schedule 6 – MINOR HEAD 110 A (for Galley equipment)
Schedule 24 – MAJOR HEAD 4076-02, MINOR HEAD 205
3. **Sl 4.1 of NSP-2015** - The CFA “NSRY” may be shifted to the category of CFAs having powers of Rs 50 lakhs.
4. **Sl 5.1 of NSP-2015** – Against the powers of COL, the figure “Rs 3000 lakhs” may be amended to read as “Rs 5000 lakhs.”
5. **Sl 5.2 of NSP-2015** – Against the powers of COL, the figure “Rs 2500 lakhs” may be amended to read as “Rs 3500 lakhs.”
6. **Sl 8.1 of NSP-2015** – A new CFA “BVO” may be added at the end of CFA list with powers of “Rs 50 lakhs”.
7. **Sl 8.2 of NSP-2015**– “COL” may be added as CFA in addition to “FOC-in-C”.
8. Fleet Cdr may be added as CFA in following sub-schedules –
 - 8.1. 4.1 – Rs 50 lakhs
 - 8.2. 8.3 - Rs 50 lakhs
 - 8.3. 9.4 – Rs 50 lakhs
 - 8.4. 18.1 – Rs 100 lakhs
 - 8.5. 20.1 – Rs 0.50 lakh
 - 8.6. 20.2 – Rs 0.15 lakh
9. **Sl 9.4 of NSP-2015** - A new CFA “BVO” may be added in the list of CFAs having powers of “Rs 20 lakhs”.

- 10. Sl 13.1 of NSP-2015** – The word “OiC NIC” may be read as “OiC IU”.
- 11. Schedule 10 of NSP-2015** – A new Sub-schedule 10.4 may be inserted as follows –
“Procurement of urgent requirements through Defence Attache – Rs 50 lakhs.
Note – 1. For such cases, procurement by Defence Attache will be done only after AoN is accorded by appropriate CFA in IHQ (N). IFA coverage to defence Attache will be given by Counsellor-Coord in Indian Embassy or any other authority as nominated by Indian Ambassador in that country.”
- 12. Sl 26.9 and 26.10** – A new para under Note may be added as under –
“8. This also includes disposal of ships / submarines / aircrafts after decommissioning is approved by Competent Authority.”

Amendments to AFSP-2015

1. **Sl 2.1 and 3.1 of AFSP-2015** - Instead of CFA as “SMSO (MC)”, it may be amended as “AOLM (MC)”.
2. **Sl 3.1 of AFSP-2015** – “DG (Air Ops)” may be added as CFA in the list of CFAs having powers of Rs 2500 lakhs.
3. **Sl 3.5 of AFSP-2015** – Instead of CFA as “DG Air (Ops)”, it may be substituted as “ACAS (Met)”.
4. **Sl 4.1 of AFSP-2015** – AOC-in-C (MC) may be added as CFA in addition to AOM.
5. **Sl 2.1, 3.1, 6.1, 7.1 8.1 and 9.1 of AFSP-2015-**
 - 5.1. The remarks mentioned as “Only to top up SSF at self-accounting EDs/BRDs and UE at ASPs”, may be deleted.
 - 5.2. A new para under Note for all these sub-schedules may be added as follows – “Powers of AOC-in-C and AOC/CO of self-accounting ED/BRD/ASP will be 5% of powers mentioned in this sub-schedule for the purposes of top up of SSF.”
6. **Sl 6 of AFSP-2015** – A para 2 under Note may be added – “2. These powers also cover placing RMSOs on HAL.”
7. **Sl 11.1 of AFSP-2015** - Instead of CFA as “SMSO (Other Commands)” in 4th row of CFAs, it may be substituted as “AD Cdr”.
8. **Sl 22.5 of AFSP-2015** – In the title, the word “DPSU” may be substituted with words “DPSU/PSU”.

Amendments to ISP-2015

1. **Sl 1.1 to 1.6 of ISP-2015** – A para may be added in Note below Sl 1.6 as under –
“For Sl 1.1 to 1.6, powers for Single bidding will be treated at par with PAC powers i.e. 50% of powers mentioned in these sub-schedules provided any of the following conditions are met – (a) When it is not possible to send a ship/fitted equipment therein to an outstation Seller/Shipyard, due to unique nature of IN/IDS assets/equipment. (b) A Seller is chosen based on its ability or past experience in undertaking these intricate repairs and offloading the repairs on competitive bidding will not be fruitful. (c) A shipyard can be chosen in the immediate Geographical vicinity of the ship’s base port to save hidden costs on fuel consumption, administrative expenses, support infrastructure requirements, etc in offloading/repair work to shipyards located away from the base port iaw extant guidelines of DPM -09. (d) When Short Refit and Guarantee Docking (SRGD) of ships / crafts is to be undertaken with the Shipbuilding Yard.”
2. **Sl 3.1, 4.1, 8.1, 12.1, 13.1 and 18.4 of ISP-2015** – The word “OiC” may be added in the last category of CFAs after the word “CO” figuring in these sub-schedules.
3. **Sl 3.1 of ISP-2015** – The CFA “NSRY” may be shifted to the category of CFAs having powers of Rs 50 lakhs.
4. **Sl 3.2 of ISP-2015** – A new sub-schedule may be inserted below Note of sub-schedule 3.1 as under –
“3.2 Items for Yard equipment
CISC – Rs 500 lakhs
COS – Rs 300 lakhs
NSRY – Rs 200 lakhs
5. **Sl 7.1 of ISP-2015** - A new CFA “Component Cdr” may be added in the list of CFAs having powers of “Rs 25 lakhs”.
6. **Sl 10 of ISP-2015** – A new CFA “Commandant DSSC Wellington” may be added in the third category of CFAs having powers of Rs 10 lakhs.
7. **Sl 15.1 of ISP-2015** – Against the powers of CISC, the figure “Rs 3000 lakhs” may be amended to read as “Rs 5000 lakhs.”
8. **Sl 15.2 of ISP-2015** – Against the powers of CISC, the figure “Rs 2500 lakhs” may be amended to read as “Rs 3500 lakhs.”
9. **Sl 17.1 of ISP-2015** –
9.1. The Sl. No. may be corrected to read as “17.1” instead of existing “7.1”.

- 9.2. A new CFA “BVO” may be added in the list of CFAs having powers of “Rs 50 lakhs”.
- 10. Sl 18z.4 of ISP-2015 -** A new CFA “BVO” may be added in the list of CFAs having powers of “Rs 20 lakhs”.
- 11. Schedule 21 of ISP-2015** – In the title of this schedule, instead of “Minor head 112D”, it may be amended as “Minor head 112G.”
- 12. Schedule 14 – 20 and 22 of ISP-2015**– In the title of these schedules, instead of “Minor head 112D”, it may be amended as “Minor head 112E.”

Amendments to MSP-2015

1. **SI 1.1 of MSP-2015** - A new CFA “DGDS” may be added in the 2nd category of CFAs having powers of Rs 50 lakhs.
2. **SI 2.1 of MSP-2015** –
 - 2.1. “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 200 lakhs.
 - 2.2. The existing Note 1 below may be substituted with as under
–
“DGMS (Army/Navy/Air force), DCIDS (Med) and DGDS will exercise the above powers only after obtaining Approval-in-Principle from DGAFMS.”
3. **SI 2.2 of MSP-2015** –
 - 3.1. “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 100 lakhs.
 - 3.2. The existing Note 1 below may be substituted with as under
–
“DGMS (Army/Navy/Air force), DCIDS (Med) and DGDS will exercise the above powers only after obtaining Approval-in-Principle from DGAFMS.”
4. **SI 2.4 of MSP-2015** – Powers given for Dental units may be amended to read as under –

Maj Gen	–	Rs 100 lakhs
Brig	-	Rs 50 lakhs
Col	-	Rs 25 lakhs
Lt Col and below	-	Rs 10 lakhs
5. **SI 2.5 of MSP-2015** - A new para 5 under Note below SI 2.5 of MSP-2015 is inserted as under –

“5. In cases of life saving / critical requirement of medical stores, where delay in procurement will be detrimental for treatment of patients, procurement of those medial stores, which are not under RC / PA, can also be made by CFAs uptoRs 1 lakh without concurrence of IFA. However, after emergency procurement is done, a MIS containing details of procurement will be sent to IFA / higher CFAs for their record and reference for future cases.”
6. **SI 3.1 of MSP-2015** - A new CFA “DGDS” may be added in the 2nd category of CFAs having powers of Rs 200 lakhs.
7. **SI 3.2 of MSP-2015** - “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 100 lakhs.
8. **SI 5.1 of MSP-2015** - “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 100 lakhs.
9. **SI 5.4 of MSP-2015** - “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 50 lakhs.

10. SI 5.7 of MSP-2015 –

10.1. “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 3 lakhs.

10.2. The heading of this sub-schedule “Investigations in Civil / Govt institutions” may be amended to read as “Investigations / Treatment in Civil / Govt institutions.” A note below this sub-schedule may be inserted as under –

“Note. 1. In case of emergency, Heads of hospitals can authorize investigations / treatment in civil / govt institutions. However, ex-post-facto concurrence / sanction of IFA / CFA will be processed within one week of receipt of investigation report / discharge of patient from civil/govt medical facility.”

11. SI 5.4 of MSP-2015 - “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 500 lakhs.

12. SI 7.4 of MSP-2015 - “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 35 and Rs 7 lakhs.

13. SI 7.5 of MSP-2015 - “DGDS” as CFA may be shifted to the 2nd category of CFAs having powers of Rs 50 lakhs.