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Central Organisation ECHS
Adjutant General's Branch
Army Headquarters
Maude Lines
Delhi Cantt- 110 010

B/49797/AG/ECHS

09 Aug 10

SO ECHS IHQ of MoD (Navy)
Air HQ (VB) New Delhi (D Fin P / DPS)
HQ Southern Command (A)
HQ Eastern Command (A)
HQ Western Command (A)
HQ Central Command (A)
HQ Northern Command (A)
HQ South Western Command (A)

PROVISIONAL BOOKING OF ECHS EXPENDITURE

1. References:-

- (a) B/49797/AG/ECHS dated 13 Sep 2007.
- (b) B/49788/AG/ECHS dated 28 Jan 2008.
- (c) B/49797/AG/ECHS dated 04 Apr 2008.
- (d) B/49797/AG/ECHS dated 02 May 2008.

2. During the last Financial Year, the total booking of expenditure by CGDA for ECHS under Revenue head exceeded the total allotment. Discussion with CGDA officials and visits by JD (P&FC) to various CsDA revealed that the error occurred due to submission of Appendix B (to our letter of even reference dated 13 Sep 07) in incorrect format and at times due to the delayed submission.

3. In order to ensure the timely booking of expenditure by all CsDA, Command HQ are requested to ensure the following:-

- (a) The cash book should be closed by 25th of the month and Appendix B be submitted (revised format enclosed) by Stn HQ to the concerned Regional Centre co-located with CDA by fax by 27th of the month (For submission of Appendix B, List of Stn HQ under concerned RC co-located with CDA is enclosed as Appx A). **Stn HQ under Air HQ and Naval HQ will forward the Appx B directly to concerned CDA under intimation to respective service HQ.**

(b) Regional Centre will compile all Appx B and forward the same under a covering letter by hand latest by 29th of the month to the dealing Officer in the CDA office and collect acknowledgement on office copy.

(c) The punching medium print out generated by the CDA for booking of expenditure in respect of all the Stations will be collected by the Regional Centre by hand in the first week of the following month and proper vetting will be carried out to ensure that correct provisional booking has been made by the CDA in respect of the Appx B forwarded in the previous month.

4. A report on submission of Appendix B will be forwarded by the Regional Centre to this Organisation by 15th of the following month under intimation to controlling Command HQ. Whenever there have been delays in faxing of Appx B by Stn HQ to Regional Centre, the matter will be brought to the notice of Station Commander. In case of frequent repetition in delay, the Regional Centre will bring the matter to the notice of controlling Command HQ with a copy to Central Organisation. **For the polyclinics under Air Force and Navy, report on submission of Appx B from Stn HQ to their CDA will be forwarded to Central Organisation by their respective service HQ.**

5. The Stations which do not provide Appendix B by fax to the concerned Regional Centre should be clearly indicated in the covering letter of the Appendix B report to Central Organisation and Controlling Command HQ. The concerned Command HQ are to ensure that the defaulting Stations as per the report by Regional Centres are dealt with severely.

6. It may further be ensured that the Appx B for the month of March will include the expenditure till 31 Mar and will be forwarded to the concerned PCsDA/CsDA by 5th of Apr.

7. This letter supersedes our letter No. B/49788/AG/ECHS dated 28 Jan 2008 and letter of even reference dated 04 Apr 08, 16 Oct 08(addressed to HQ NC,WC and SWC), 04 Dec 08(addressed to HQ EC,CC and SC),27 Feb 09 & 20 May 09 (addressed to HQ SC).

8. **Command HQ are requested to ensure that the Stn HQ submit the Appx B in the revised format from Sep10 onwards.**

9. You are requested to disseminate this letter to all concerned within your AOR.

Sd/-
(A Srivastava)
Maj Gen
MD ECHS

Copy to:-
All Regional Centres ECHS

**STATION HQ UNDER CDA SECUNDERABAD & BANGALORE AND
APPX B TO BE SUBMITTED TO REGIONAL CENTRE HYDERABAD**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Belgaum	Belgaum	Mil	Hyderabad	SC	Secunderabad
		Bijapur	Non Mil	Hyderabad	SC	Secunderabad
		Dharwad	Non Mil	Hyderabad	SC	Secunderabad
2	Secunderabad	Guntur	Non Mil	Hyderabad	SC	Secunderabad
		Secunderabad	Mil	Hyderabad	SC	Secunderabad
		Chittur	Non Mil	Hyderabad	SC	Secunderabad
		Giddalur	Non Mil	Hyderabad	SC	Secunderabad
		Golconda	Mil	Hyderabad	SC	Secunderabad
		Kakinada	Non Mil	Hyderabad	SC	Secunderabad
		Vijayawada	Non Mil	Hyderabad	SC	Secunderabad
3	HQ K&K Sub Area	Madekeri	Non Mil	Hyderabad	SC	Bangalore
		Mangalore	Non Mil	Hyderabad	SC	Bangalore

**STATION HQ UNDER CDA CHENNAI AND APPX B TO BE SUBMITTED
TO REGIONAL CENTRE CHENNAI**

SI No	Station HQ	Polyclinics	Mil/ N- Mil	RC	Comd	PCDA
1	Chennai	Vellore	Non Mil	Chennai	SC	Chennai
		Chennai	Mil	Chennai	SC	Chennai
		Avadi	Mil	Chennai	SC	Chennai
		Kanchipuram	Non Mil	Chennai	SC	Chennai
		Cuddalore	Non Mil	Chennai	SC	Chennai
		Villupuram	Non Mil	Chennai	SC	Chennai
		Thiruvannamalai	Non Mil	Chennai	SC	Chennai
2	Coimbatore	Krishnagiri	Non Mil	Chennai	SC	Chennai
		Salem	Non Mil	Chennai	SC	Chennai
		Palakkad	Non Mil	Kochi	SC	Chennai
3	Tiruchirapalli	Srivilliputtur	Non Mil	Chennai	SC	Chennai
		Dindigul	Non Mil	Chennai	SC	Chennai
		Madurai	Non Mil	Chennai	SC	Chennai
		Tiruchirapalli	Non Mil	Chennai	SC	Chennai
		Nagapattinam	Non Mil	Chennai	SC	Chennai
		Tanjavur	Non Mil	Chennai	SC	Chennai
		Theni	Non Mil	Chennai	SC	Chennai
4	Trivandrum	Tirunalveli	Non Mil	Chennai	SC	Chennai
		Nagarcoil	Non Mil	Chennai	SC	Chennai
		Tuticorin	Non Mil	Chennai	SC	Chennai
		Trivandrum	Mil	Kochi	SC	Chennai
		Pathanamthitta	Non Mil	Kochi	SC	Chennai
		Quilon	Non Mil	Kochi	SC	Chennai
5	Wellington	Wellington	Mil	Chennai	SC	Chennai
6	Cannanore	Kannur	Mil	Kochi	SC	Chennai
		Kozikode	Non Mil	Kochi	SC	Chennai
		Perintalmanna	Non Mil	Kochi	SC	Chennai
7	Kochi (Army)	Alleppy	Non Mil	Kochi	SC	Chennai
		Thrissur	Non Mil	Kochi	SC	Chennai
		Kottayam	Non Mil	Kochi	SC	Chennai

**STATION HQ UNDER CDA CHENNAI AND APPX B TO BE SUBMITTED
TO REGIONAL CENTRE CHENNAI**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Chennai	Vellore	Non Mil	Chennai	SC	Chennai
		Chennai	Mil	Chennai	SC	Chennai
		Avadi	Mil	Chennai	SC	Chennai
		Kanchipuram	Non Mil	Chennai	SC	Chennai
		Cuddalore	Non Mil	Chennai	SC	Chennai
		Villupuram	Non Mil	Chennai	SC	Chennai
		Thiruvannamalai	Non Mil	Chennai	SC	Chennai
2	Coimbatore	Krishnagiri	Non Mil	Chennai	SC	Chennai
		Salem	Non Mil	Chennai	SC	Chennai
		Palakkad	Non Mil	Kochi	SC	Chennai
3	Tiruchirapalli	Srivilliputtur	Non Mil	Chennai	SC	Chennai
		Dindigul	Non Mil	Chennai	SC	Chennai
		Madurai	Non Mil	Chennai	SC	Chennai
		Tiruchirapalli	Non Mil	Chennai	SC	Chennai
		Nagapattinam	Non Mil	Chennai	SC	Chennai
		Tanjavur	Non Mil	Chennai	SC	Chennai
		Theni	Non Mil	Chennai	SC	Chennai
4	Trivandrum	Tirunalveli	Non Mil	Chennai	SC	Chennai
		Nagarcoil	Non Mil	Chennai	SC	Chennai
		Tuticorin	Non Mil	Chennai	SC	Chennai
		Trivandrum	Mil	Kochi	SC	Chennai
		Pathanamthitta	Non Mil	Kochi	SC	Chennai
		Quilon	Non Mil	Kochi	SC	Chennai
5	Wellington	Wellington	Mil	Chennai	SC	Chennai
6	Cannanore	Kannur	Mil	Kochi	SC	Chennai
		Kozikode	Non Mil	Kochi	SC	Chennai
		Perintalmanna	Non Mil	Kochi	SC	Chennai
7	Kochi (Army)	Alleppy	Non Mil	Kochi	SC	Chennai
		Thrissur	Non Mil	Kochi	SC	Chennai
		Kottayam	Non Mil	Kochi	SC	Chennai

**STATION HQ UNDER CDA GUWAHATI AND APPX B TO BE
SUBMITTED TO REGIONAL CENTRE GUWAHATI**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Agartala	Agartala	Mil	Guwahati	EC	Guwahati
2	Aizwal	Aizwal	Non Mil	Guwahati	EC	Guwahati
3	51 Sub Area Guwahati	Guwahati	Mil	Guwahati	EC	Guwahati
4	Dimapur	Dimapur	Mil	Guwahati	EC	Guwahati
5	Leimakhong	Imphal	Non Mil	Guwahati	EC	Guwahati
6	Masimpur	Masimpur	Mil	Guwahati	EC	Guwahati
7	101 Sub Area Shillong	Shillong	Mil	Guwahati	EC	Guwahati
8	Zakhama	Kohima	Non Mil	Guwahati	EC	Guwahati

**STATION HQ UNDER CDA PATNA AND APPX B TO BE SUBMITTED
TO REGIONAL CENTRE PATNA**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Danapur	Ara	Non Mil	Patna	CC	Patna
		Muzaffarpur	Non Mil	Patna	CC	Patna
		Danapur	Mil	Patna	CC	Patna
		Chhapra	Non Mil	Patna	CC	Patna
		Dharbanga	Non Mil	Patna	CC	Patna
2	Gaya	Gaya	Mil	Patna	CC	Patna
3	Ranchi	Ranchi	Mil	Patna	CC	Patna
		Jamshedpur	Non Mil	Patna	CC	Patna
4	Barrackpore	Krishnanagar	Non Mil	Kolkata	EC	Patna
		Barrackpore	Mil	Kolkata	EC	Patna
5	Bengdubi	Bengdubi	Mil	Kolkata	EC	Patna
6	Jalapahar	Darjeeling	Mil	Kolkata	EC	Patna
7	Gangtok	Gangtok	Mil	Kolkata	EC	Patna
8	Kolkata	Kolkata	Mil	Kolkata	EC	Patna
		Salt Lake	Mil	Kolkata	EC	Patna
		Midnapur	Non Mil	Kolkata	EC	Patna
9	Panagarh	Burdwan	Non Mil	Kolkata	EC	Patna

**STATION HQ UNDER CDA JABALPUR AND APPX B TO BE
SUBMITTED TO REGIONAL CENTRE JABALPUR**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Jabalpur	Jabalpur	Mil	Jabalpur	CC	Jabalpur
		Raipur	Non Mil	Jabalpur	CC	Jabalpur
		Rewa	Non Mil	Jabalpur	CC	Jabalpur
2	Mhow	Mhow	Mil	Jabalpur	CC	Jabalpur
3	Saugor	Saugor	Mil	Pune	SC	Jabalpur
4	Gwalior	Bhind	Non Mil	Pune	SC	Jabalpur
		Gwalior	Mil	Pune	SC	Jabalpur
		Morena	Non Mil	Pune	SC	Jabalpur
5	Bhopal	Bhopal	Mil	Pune	SC	Jabalpur

**STATION HQ UNDER CDA JAMMU AND APPX B TO BE SUBMITTED
TO REGIONAL CENTRE JAMMU**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Akhnoor	Akhnoor	Mil	Jammu	NC	Jammu
2	Leh	Leh	Mil	Jammu	NC	Jammu
3	71 Sub Area	Udhampur	Mil	Jammu	NC	Jammu
4	25 Arty Bde	Rajouri	Mil	Jammu	NC	Jammu
5	31 Sub Area	Srinagar	Mil	Jammu	NC	Jammu

STATION HQ UNDER CDA LUCKNOW & MEERUT AND APPX B TO BE SUBMITTED TO REGIONAL CENTRE LUCKNOW

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Kanpur Dehat	Etawah	Non Mil	Lucknow	CC	Lucknow
		Akbarpur Matti	Non Mil	Lucknow	CC	Lucknow
2	Shahjahanpur	Shahjahanpur	Mil	Lucknow	CC	Lucknow
3	Lucknow	Lucknow	Mil	Lucknow	CC	Lucknow
		Rae Bareilly	Non Mil	Lucknow	CC	Lucknow
4	Fatehgarh	Fatehgarh	Mil	Lucknow	CC	Lucknow
5	Allahabad	Allahabad	Mil	Jabalpur	CC	Lucknow
		Fatehpur	Non Mil	Jabalpur	CC	Lucknow
		Pratapgarh	Non Mil	Jabalpur	CC	Lucknow
6	Faizabad	Azamgarh	Non Mil	Jabalpur	CC	Lucknow
		Sultanpur	Non Mil	Jabalpur	CC	Lucknow
		Faizabad	Mil	Jabalpur	CC	Lucknow
7	Kunrghat	Deoria	Non Mil	Jabalpur	CC	Lucknow
8	Varanasi	Ghazipur	Non Mil	Jabalpur	CC	Lucknow
		Balia	Non Mil	Jabalpur	CC	Lucknow
		Varanasi	Mil	Jabalpur	CC	Lucknow
9	Jhansi	Jhansi	Mil	Pune	SC	Lucknow
		Orai	Non Mil	Pune	SC	Lucknow
10	Agra	Agra	Mil	Lucknow	CC	Meerut
		Mainpuri	Non Mil	Lucknow	CC	Meerut
		Firozabad	Non Mil	Lucknow	CC	Meerut
		Etah	Non Mil	Lucknow	CC	Meerut
11	Babugarh	Bulandshahr	Non Mil	Lucknow	CC	Meerut
12	Barielly	Bareilly	Mil	Lucknow	CC	Meerut
		Badaun	Non Mil	Lucknow	CC	Meerut
13	Dehradun	Dehradun	Mil	Lucknow	CC	Meerut
14	Joshimath	Karanprayag	Non Mil	Lucknow	CC	Meerut
15	Lansdowne	Kotdwara	Mil	Lucknow	CC	Meerut
		Pauri Garhwal	Non Mil	Lucknow	CC	Meerut
16	Mathura	Mathura	Mil	Lucknow	CC	Meerut
		Aligarh	Non Mil	Lucknow	CC	Meerut
17	Meerut	Meerut	Mil	Lucknow	CC	Meerut
		Muzaffarnagar	Non Mil	Lucknow	CC	Meerut
18	Haldwani	Haldwani	Mil	Lucknow	CC	Meerut
19	Pithoragarh	Pithoragarh	Mil	Lucknow	CC	Meerut
20	Roorkee	Roorkee	Mil	Lucknow	CC	Meerut
21	Ranikhet	Almora	Non Mil	Lucknow	CC	Meerut

**STATION HQ UNDER CDA JAIPUR AND APPX B TO BE SUBMITTED
TO REGIONAL CENTRE JAIPUR**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	Bikaner	Bikaner	Mil	Jaipur	SWC	Jaipur
		Churu	Non Mil	Jaipur	SWC	Jaipur
		Nagaur	Non Mil	Jaipur	SWC	Jaipur
2	Bathinda	Bhatinda	Mil	Jaipur	SWC	Jaipur
		Mansa	Non Mil	Jaipur	SWC	Jaipur
3	Sriganganagar	Sriganganagar	Mil	Jaipur	SWC	Jaipur
4	Alwar	Hindaun City	Non Mil	Jaipur	SWC	Jaipur
		Rewari	Non Mil	Jaipur	SWC	Jaipur
		Narnaul	Non Mil	Jaipur	SWC	Jaipur
		Alwar	Mil	Jaipur	SWC	Jaipur
5	Bharatpur	Bharatpur	Mil	Jaipur	SWC	Jaipur
6	Jaipur	Jhunjhunu	Non Mil	Jaipur	SWC	Jaipur
		Jaipur	Mil	Jaipur	SWC	Jaipur
		Sikar	Non Mil	Jaipur	SWC	Jaipur
7	Kota	Kota	Mil	Jaipur	SWC	Jaipur
8	Hissar	Jhajjar	Non Mil	Jaipur	SWC	Jaipur
		Rohtak	Non Mil	Jaipur	SWC	Jaipur
		Jind	Non Mil	Jaipur	SWC	Jaipur
		Bhiwani	Non Mil	Jaipur	SWC	Jaipur
		Hissar	Mil	Jaipur	SWC	Jaipur
		Fatehabad	Non Mil	Jaipur	SWC	Jaipur

**STATION HQ UNDER CDA CHANDIGARH AND APPX B TO BE SUBMITTED TO
REGIONAL CENTRE CHANDIMANDIR**

SI No	Station HQ	Polyclinics	Mil/ N-Mil	RC	Comd	PCDA
1	21 Sub Area	Pathankot	Mil	Jammu	WC	Chandigarh
2	Samba	Samba	Mil	Jammu	WC	Chandigarh
3	Dalhousie	Bakloh	Mil	Jammu	WC	Chandigarh
4	Jammu	Jammu	Mil	Jammu	WC	Chandigarh
5	Basoli & Junglot	Junglot (Kathua)	Mil	Jammu	WC	Chandigarh
6	Yol	Yol	Mil	Jammu	WC	Chandigarh
7	Palampur	Mandi	Non Mil	Jammu	WC	Chandigarh
8	Chandimandir	Chandigarh	Non Mil	Chandimandir	WC	Chandigarh
		Ropar	Non Mil	Chandimandir	WC	Chandigarh
		Fatehgarh Sahib	Non Mil	Chandimandir	WC	Chandigarh
		Chandimandir	Mil	Chandimandir	WC	Chandigarh
9	Jalandhar	Hamirpur	Non Mil	Chandimandir	WC	Chandigarh
		Bilaspur	Non Mil	Chandimandir	WC	Chandigarh
		Una	Non Mil	Chandimandir	WC	Chandigarh
		Hoshiarpur	Non Mil	Chandimandir	WC	Chandigarh
		Jalandhar	Mil	Chandimandir	WC	Chandigarh
10	Kasauli	Solan	Mil	Chandimandir	WC	Chandigarh
11	Shimla	Shimla	Mil	Chandimandir	WC	Chandigarh
12	Amritsar	Amritsar	Mil	Chandimandir	WC	Chandigarh
13	Faridkot	Faridkot	Mil	Chandimandir	WC	Chandigarh
14	Ferozpur	Muktsar	Non Mil	Chandimandir	WC	Chandigarh
		Ferozpur	Mil	Chandimandir	WC	Chandigarh
		Moga	Mil	Chandimandir	WC	Chandigarh
15	Gurdaspur	Gurdaspur	Mil	Chandimandir	WC	Chandigarh
16	Kapurthala	Kapurthala	Mil	Chandimandir	WC	Chandigarh
17	Ludhiana	Ludhiana	Non Mil	Chandimandir	WC	Chandigarh
18	Patiala	Sangrur	Mil	Chandimandir	WC	Chandigarh
		Patiala	Mil	Chandimandir	WC	Chandigarh
19	HQ PH & HP (Ambala)	Karnal	Non Mil	New Delhi	WC	Chandigarh
		Ambala	Mil	New Delhi	WC	Chandigarh
		Sonipat	Non Mil	New Delhi	WC	Chandigarh
		Panipat	Non Mil	New Delhi	WC	Chandigarh
		Yamunanagar	Non Mil	New Delhi	WC	Chandigarh
		Kaithal	Non Mil	New Delhi	WC	Chandigarh
		Kurukshetra	Non Mil	New Delhi	WC	Chandigarh
20	Delhi Cantt	BHDC	Mil	New Delhi	WC	Chandigarh
		Gurgaon	Non Mil	New Delhi	WC	Chandigarh
		Noida	Non Mil	New Delhi	WC	Chandigarh
		Lodhi Road	Non Mil	New Delhi	WC	Chandigarh