

RESTRICTED

STANDING OPERATING PROCEDURE : DEPOSITING OF ECHS CONTRIBUTION AND SMART CARD CHARGES IN NEPAL

1. Ex-servicemen Contributory Health Scheme (ECHS) was launched with effect from 01 April 2003. ECHS aims to provide quality medicare to Ex-servicemen, pensioners and their dependents.
2. ECHS facilities have been extended to Nepal Domiciled Gorkhas (NDG) in Nepal. The Govt has sanctioned an ECHS polyclinic each at Kathmandu, Pokhra and Dharan, with a mobile clinic co-located at each of the above locations vide Govt of India, Ministry of Defence letter No 22D(48)/2006/US(WE)/D(Res) dt 07 Nov 2012 for providing medical treatment to ECHS beneficiaries residing in Nepal.

ECHS Contribution

3. Nepal Domiciled Gorkhas (NDG) Ex-servicemen who have retired before issue of Govt order will deposit their ECHS contribution by means of Bank Draft in favour of **ECHS Contribution Account, Kathmandu.**
4. ECHS Branch, Embassy of India Kathmandu will transfer the amount so remitted to Regional Centre Lucknow by means of a Bank Draft along with the list of Ex-servicemen who have made the remittances. Regional Centre Lucknow will, in turn, make an MRO for the said amount and forward it alongwith the list of Ex-servicemen to PCDA(CC) Lucknow.
5. **ECHS Smart Card.** Nepal Domiciled Gorkhas (NDG) Ex-servicemen will deposit their Smart Card charges by means of a Demand Draft drawn in favour of ECHS Smart Card Account, Kathmandu.
6. After verification, the applications will be forwarded by the ECHS Branch to Gorkha Record Office (GRO), Kunraghat, Gorakhpur through a courier. The applications will thereafter be further dispatched by GRO to M/S Score Technologies Limited (SITL), KLJ Complex 1, B-79/70 Najafgarh Road, New Delhi-110015. Necessary fund allocation for purchase of postage stamps for ECHS will be made by Central Organisation ECHS to GRO, Kunraghat.

Contd....2/-

RESTRICTED

RESTRICTED

2

7. Smart Card for Nepal Domiciled Gorkhas (NDG) Ex-servicemen will be forwarded by M/S SITL to GRO, Kunraghat who will in turn forward them to ECHS Branch, Embassy of India Kathmandu through their mail courier.

Sd/-x-x-x-
Colonel
Director (Coordination)

Auth ;- B/49760/AG/ECHS dated 03 Jan 2013

RESTRICTED

NOTING SHEET

CENTRAL ORG ECHS

B/49760/AG/ECHS

Sheet No: One of One

**STANDING OPERATING PROCEDURE : DEPOSIT OF ECHS
CONTRIBUTION AND SMART CARD CHARGES IN NEPAL**

1

1. Please refer to Embassy of India, Nepal letter No 015/ECHS/Gen(NDG) dt 09 Nov 2012.
2. SOP on the subject is placed alongside for perusal and approval of MD ECHS please.

PUC

(Parkash Yadav)
CAPT (IN)
Jt Dir (Ops)

Dec 2012

Dir (Coord)

Dy MD

MD

--	--

Tele: 25684946

Mil : 36735

B/49701-NDG/AG/ECHS

Dec 2012

ADJUTANT GENERAL's BRANCH
CENTRAL ORGANISATION ECHS

EXTENSION OF ECHS FACILITIES TO NEPAL DOMICILED GORKHAS (NDG)
PENSIONERS IN NEPAL

A copy of Embassy of India, Nepal letter No 031/R&R/ECHS(NDG) dt 01 Nov 2012 is fwd herewith your necessary action.

(RK Shukla)
Lt Col
Jt Dir (Ops)

Encls : As above

P&FC, Med & PC Sec

Vj/*

Tele: 25684946
Mil : 36735

B/49701-NDG/AG/ECHS

Dec 2012

ADJUTANT GENERAL's BRANCH
CENTRAL ORGANISATION ECHS

PAYMENT OF ECHS CONTRIBUTION BY NDG ESM

ECHS Branch, Embassy of India, Kathmandu (Nepal) letter No 015/ECHS/Gen(NDG) dt 09 Nov 2012 on the above subject is enclosed herewith for your further necessary action please.

(Parkash Yadav)
Capt(IN)
Jt Dir (Ops)

Encls : As above

P&FC Section

Vj/*

Tele: 25684946
Mil : 36735

B/49701-NDG/AG/ECHS

Nov 2012

ADJUTANT GENERAL's BRANCH
CENTRAL ORGANISATION ECHS

EXTENSION OF ECHS FACILITIES TO NEPAL DOMICILED
GORKHAS (NDG) ESM PENSIONERS IN NEPAL

Photo copy of GOI, MoD, Department of Ex-Servicemen Welfare letter No 22(D)(48)/2006/US(WE)/D(Res) dated 07 Nov 2012 (Corrigendum) on the above subject is fwd herewith for your info and necessary action please.

(Parkash Yadav)
Capt(IN)
Jt Dir (Ops)

Encls : As above

All Sections

Tele: 25684946

Mil : 36735

B/49701-NDG/AG/ECHS
2012

Dec

ADJUTANT GENERAL's BRANCH
CENTRAL ORGANISATION ECHS

EXTENSION OF ECHS FACILITIES TO NEPAL DOMICILED GORKHAS (NDG)
PENSIONERS IN NEPAL

1. Please refer to this office Note No even dated 22 Oct 2012.
2. Your reply is still awaited. Please expedite.

(RK Shukla)
Lt Col
Jt Dir (Ops)

Offg Dir (Med)

Vj/*

Tele: 25684946
Mil : 36735

B/49709-Gen/AG/ECHS

Oct 2012

ADJUTANT GENERAL'S BRANCH
CENTRAL ORGANISATION ECHS

ECHS POLYCLINICS SUGGESTIONS

1. Refer to this office Note even dt 12 Oct 2012.
2. Your reply is still awaited. Please expedite.

(Parkash Yadav)
Capt(IN)
Jt Dir (Ops)

Encls : As above

Med Sec
P&FC Sec
IT Sec

Vj/*

Tele: 25684946
Mil : 36735

B/49701-NDG/AG/ECHS

Jun 2012

ADJUTANT GENERAL's BRANCH
CENTRAL ORGANISATION ECHS

TERMS AND CONDITIONS FOR OFFRS ON
DEPUTATION TO ECHS NEPAL

1. Refer to your letter No Air HQ/21641/25021/PO-1(Adm) dt 07 May 12.
2. Wg Cdr Ravi Sharma (25021) Accts, has been posted out to Embassy of India, Nepal as AMA (ECHS) wef 28 May 2012 for one year as approved by GOI, MoD letter No 22D(48)/2006/US(WE)/D(Res) dt 07 Feb 2012 (copy att).

(Parkash Yadav)
Capt(IN)
Jt Dir (Ops)

Encls : As above

JDPO-1(Adm)
Air HQ (VB)

Vj/*

Tele: 25684946
Mil : 36735

ADJUTANT GENERAL's BRANCH
CENTRAL ORGANISATION ECHS

POSTING OF TWO CLERKS TO EMBASSY OF INDIA
NEPAL FOR OPERATIONALISING ECHS IN NEPAL

1. Refer to your Note No B/48123/AG/CW-6 dt 22 Feb 2012.
2. The following copies of Govt of letter are encl herewith for your necessary action please:-
 - (a) 22D(48)/2006/US(WE)/D(Res) dt 07 Feb 2012.
 - (b) 22D(48)/2006/US(WE)/D(Res) dt 01 Mar 2012.

(Parkash Yadav)
Capt(IN)
Jt Dir (Ops)

Encls : As above

CW-6

Copy to:-

MP-1

Vj/*

Tele: 25684946
Mil : 36735

ADJUTANT GENERAL's BRANCH
CENTRAL ORGANISATION ECHS

TREATMENT OF SERVING PERSONNEL AND THEIR
DEPENDANTS IN ECHS POLYCLINICS IN NON MIL STNS

1. Refer to your Note No B/48123/AG/CW-6 dt 22 Feb 2012.
2. Serving pers and their dependants are entitled for essential treatment in selected ECHS Polyclinics. In this connection Central Org ECHS letter No B/49701-MFDS/AG/ECHS dt 21 Feb 2011 and even No dt 05 May 2011 is fwd herewith for your necessary action please.

(Parkash Yadav)
Capt(IN)
Jt Dir (Ops)

Encls : As above

CW-6

Vj/*

Tele : 25684946

B/49706-MoD/AG/ECHS

Jan 2012

CENTRAL ORGANISATION ECHS

EXTENSION OF ECHS TO NEPAL FOR NDG ESM PENSIONERS

1. Reference verbal conversation between undersigned and Director International Cooperation of date.
2. A brief on ECHS for Nepal Domiciled Gorkha Ex-servicemen is being forwarded herewith.

(Gulshan Chadha)
Lt Col
Offg Jt Dir (Ops)
for MD ECHS

Enclosures : As above

**Director International Cooperation
Ministry of Defence
Room No 98
South Block
New Delhi-11**

Vj/*

Tele : 25684946
ASCON : 36832

Central Organisation
Ex-Servicemen Contributory
Health Scheme (ECHS)
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt -10

Embassy of India
Defence Wing
Welfare Branch
Kathmandu (Nepal)

EXTENSION OF ECHS TO NDG ESM

1. Refer to your letter No IEWON/116/H(ECHS) dt 11 May 2011.
2. The parawise comments of your letter under ref are enumerated below: -
 - (a) ROIE can be provided a list of polyclinics on Indo-Nepal Border which are likely to be frequented by NDGs. For instance Gorakhpur, Siliguri etc. They can also exercise the option of keeping the coln blank to be filled only on arrival at Polyclinic as they will get new regime cards in which it is possible.
 - (b) Procedure is applicable to NDG Officers also and MP 5&6 will be the vetting auth for NDG officer's application.
 - (c) Decision on empanelment of Hospital in Nepal is under consideration at MoD.

(Gulshan Chadha)
Lt Col
Jt Dir (Ops)
for MD ECHS

vij/*

Tele : 25684946
ASCON : 36832

Central Organisation
Ex-Servicemen Contributory
Health Scheme (ECHS)
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt -10

Record Office Indian Embassy
Kathmandu (Nepal)

EXTENSION OF ECHS FACILITIES TO NEPAL DOMICILED GORKHAS (NDG) ESM

1. Refer to your letter No 250/ECHS/NE(C) dt 11 May 2011.
2. The parawise comments of your letter under ref are enumerated below: -
 - (a) Authentication of residential proof and antecedents by Notary public is acceptable. Directions can be issued for Notary public's attestation.
 - (b) Coln 7 can be left blank till they get cards and once the member visits polyclinic (which ever he decides) he fill the polyclinic and gets the card activated.

(Gulshan Chadha)
Lt Col
Jt Dir (Ops)
for MD ECHS

vij/*

ADJUTANT GENERAL'S BRANCH
CENTRAL ORGANISATION ECHS

EXTN OF ECHS FACILITIES TO NDG ESM

1. Please find enclosed following original letters: -
 - (a) Stn HQ (ECHS) Cell, Bathinda letter No 800/61/ECHS dt 24 Feb 2011.
 - (b) Regional Centre, Jaipur letter No 5014/Gen/ECHS dt 05 Mar 2011.
2. You are requested to take action as per remarks of Dy MD.

(Sanjay Bhatt)
Cdr
Jt Dir (Ops)

Encls : above

P&FC Sec

POINTS FOR DISCUSSION WITH AG

1. Medicare of serving pers and their dependents is charter of DGAFMS. This includes :-

(a) Service pers posted to stns w/o MHs/Med facilities like BRO, NCC, Adhoc Stn HQ etc.

(b) Service pers on lve at places away from Mil-Stns (Non-Mil Stns).

(c) Dependants of serving soldiers at Non-Mil Stns.

2. Medicine sup to ECHS is through DGAFMS. SEMOs are maint two separate accts for serving pers and for ECHS.

3. As provisions exist for med advance/reimbursement to serving pers for treatment in civ med ests, we could empower ECHS (OIC/MO) to be AMA for them.

DRAFT

Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt –10

B/49_____

Mar 2010

HQ SW Comd (Med)

**TREATMENT OF SERVING SOLDIERS AND THEIR
DEPENDENTS IN CIV/PVT HOSPS**

1. Ref DO letter No 46317/C/A dt 07 Nov 09 from Lt Gen SN Handa, AVSM, VSM, COS, SW Comd addsd to AG.
2. Based on the recommendations of HQ SW Comd, it has been accepted to initiate a proposal for obtaining Govt sanction for provision of cashless treatment of serving soldiers and their dependents at ECHS empanelled hospitals.
3. Please fwd a statement of case for the same to include the following :-
 - (a) Existing provisions for treatment of serving soldiers and their dependents in civ/pvt hosps.
 - (b) Drawbacks necessitating review.
 - (c) Proposed system.
 - (d) Financial aspects to incl :-
 - (i) Change of financial procedures reqd, if any, to enable Stn Cdrs/appropriate auth to clear med bills on lines of ECHS.
 - (ii) Cash assignment procedure if reqd and the modalities.
 - (iii) Change over from pre-audit to post audit system.
 - (iv) Creation of different budget head if reqd.

4. The SOC may be fwd to DGMS (Army) for further action.

(
AG Coord)

Copy to: -

DG MS (Army)

HQ SW Comd (A)

Tele : 23336735
ASCON : 36735

Central Organisation
Ex-Servicemen Contributory
Health Scheme (ECHS)
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt –10

B/49701-NDG/AG/ECHS

Jan 2011

Regional
ECHS Office
6th Floor, Chanakya Bhawan
Chanakyapuri
New Delhi - 110021

**ESSENTIAL TREATMENT OF SERVING PERSONNEL AND THEIR DEPENDENTS
FROM ECHS POLYCLINICS (NON-MIL)**

1. Refer to your letter No ECHS/002A/Ctl Org dated 08 Mar 2010.
2. You are requested to clarify whether the Naval Stn Cdrs controlling polyclinics would be able to provide essential Medicare to Serving pers and their dependents without addl manpower/financial support.
3. It is pertinent to mention that presently Behrampur and Bhubneswar (Non-military) polyclinics are functioning under Naval administrative control. In view of the above, it is requested that NHQ may confirm the manpower/financial reqmt is order to undertake medicare for dependents of serving personnel.

(Sanjay Bhatt)
Cdr
Jt Dir (Ops)
For MD ECHS

Tele : 25684946
ASCON : 36832

Central Organisation
Ex-Servicemen Contributory
Health Scheme (ECHS)
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt –10

B/49705-PC/AG/ECHS

Oct 2010

HQ Western Command (A)

ESSENTIAL TREATMENT OF SERVING PERS AND THEIR DEPENDENTS

1. Armed Forces clinic has been discontinued from Noida and the staff has been shifted to the ECHS polyclinic at Noida.
2. In view of the above, you are requested to issue instructions to HQ Delhi Area so as to permit essential treatment and services to serving soldiers and their dependents residing in Noida.

(Vivek Bhatt)
Col
Dir (Ops&Coord)
for MD ECHS

Copy to:-

HQ Delhi Area (A)

Tele : 25684946
ASCON : 36832

Central Organisation
Ex-Servicemen Contributory
Health Scheme (ECHS)
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt -10

B/49701-MFDS/AG/ECHS

Nov 2010

Comdt AFC
Dalhousie Road
New Delhi

ESSENTIAL TREATMENT OF SERVING PERS AND THEIR DEPENDENTS

A copy of this HQ letter No. B.49701-MFDS/AG/ECHS dt 19 Oct is fwd herewith as enclosures to this letter for necessary action please.

(Sanjay Bhatt)
Cdr
Jt Dir (Ops)
for MD ECHS

Copy to:-

Director, Regional Centre ECHS Delhi Cantt

OIC ECHS Polyclinic Noida

}

alongwith a copy of letter mentioned at above para

Internal :-

Dir (Medical)

Tele : 25684946
ASCON : 36832

Central Organisation
Ex-Servicemen Contributory
Health Scheme (ECHS)
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt –10

B/49701-MFDS/AG/ECHS

May 2011

Regional Centre ECHS
Delhi Cantt

EXTENSION OF ECHS FACILITIES TO NEPAL
DOMICILED GORKHAS (NDG) ESM

1. Ref Record Office Indian Embassy Kathmandu (Nepal) letter No 2150/ECHS/NE(C) dt 21 Mar 2011 and even No dt 03 May 2011 (copy att).
2. An application in r/o IC-10052K Lt Col Dhan Bahadur Thapa (Retd) has been recd from Record Office Indian Embassy Kathmandu (Nepal).
3. Officer is presently undergoing treatment at Army Hospital (Research & Referral) Delhi Cantt. You are requested to issue the temp card at the earliest.

(Gulshan Chadha)
Lt Col
Jt Dir (Pers)
for MD ECHS

Encls : ECHS application alongwith all connected docus.

PRIORITY

Tele : 25684946
ASCON : 36735

Central Organisation
Ex-Servicemen Contributory
Health Scheme (ECHS)
Adjutant General's Branch
Integrated HQ of MoD (Army)
Maude Line, Delhi Cantt -10

B/49701-NDG/AG/ECHS

Aug 2011

Regional Centre ECHS
Delhi Cantt

**EXTENSION OF ECHS FACILITIES TO NEPAL
DOMICILED GORKHAS (NDG) ESM**

1. Ref our letter No B/49701-NDG/AG/ECHS dt 04 May 2011.
2. You are requested to intimate present position of the case at the earliest.

(Balraj Sardana)
Lt Col
Offg Jt Dir (Ops)
for Offg MD ECHS

Appendix

MEDICAL FACILITIES TO DEPENDENTS OF SERVICE PERS AT THEIR HOME STATIONS AND TO THE SERVICE PERS WHILE ON LEAVE AT ECHS POLYCLINICS IN NON MILITARY STATIONS

Ser	Confirmation requested by DG 3A (O/o DGAFMS)	Our Noting	Our Reply	Remarks
1.	That no addl staff from AFMS would be required for taking up this addl responsibility.	As of now requirement of addl staff at Polyclinic is not foreseen. However, if there is a reqmt in future, it could be met from Welfare Funds.	In addition, the requirement of addl staff may be met through formation welfare funds. Since medicare to serving soldiers and their families is the responsibility of AFMS, ECHS would have no objection in accepting addl AMC manpower for this purpose.	The variation in statements between our reply and noting sheet is due to exponential growth in number of ECHS beneficiaries.
2.	As medicines from AFMS budget would entail difficulties in maint separate accounting/manpower/supply, whether the addl medicine required could be catered for in the ECHS budget & that this at no time will be reflected to be adjusted against the budget of AFMS.	Reqmt of additional medicines for serving personnel and their dependents can be met either by enhancing ECHS budget or provisioning by AFMS. Enhancement of ECHS budget is preferable.	Addl medicines as required will have to be provisioned by DGAFMS from their budget.	Presently complete medicine supply to ECHS is through O/o DGAFMS. SEMOs are maint separate acc for service pers and ECHS.