

## PREVENTION OF FRAUDULENT MEMBERSHIP IN ECHS

1. Ref Central Org ECHS letter No B/49764/AG/ECHS dt 10 Oct 2003.
2. The cases of fraudulent membership with fake discharge documents incl PPOs and MRO have come to light. To prevent the recurrence of such incidents, all documents of pre 01 Apr 2003 retirees will be scrutinized and duly authenticated by respective Record Offices. Temporary Cards will be issued by RC/Stn HQs only after due authentication by Records.
3. The channel to be followed for authentication will be as follows:-
  - (a) Application Received by RC/Stn HQ/Polyclinics.
  - (b) After checking of correctness of all documents and demand draft, the application will be fwd to Regional Centre.
  - (c) Regional Centre will detach demand draft and fwd application to Record Office for authentication.
  - (d) Record Office will vet the details given in application. Append their remarks for correctness/Incorrectness and return it to Regional Centre.
  - (e) Regional Centre will fwd the temporary card with registration number to stn HQ.
  - (f) Stn HQ will deliver the temporary Card to beneficiary.
4. The vetting by Records is applicable to all pre 01 Apr 2003 retirees because scheme is compulsory for all post 01 Apr 2003 retirees hence their forms are as such being received through Record Offices.
5. The above instruction will come in force with immediate effect.

Dir (Ops & Coord)  
for MD ECHS

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