

**EXPANSION OF ECHS NETWORK : ADMINISTRATIVE INSTRUCTIONS**  
**FOR OPERATIONALISATION OF 199 ADDL POLYCLINICS**

1. Reference:-

(a) Govt of India, Min of Defence letter No 22D(44)/2007/US(WE)/D(Res) dated 18 Oct 2010 (for 199 addl Polyclinics).

(b) Govt of India, Min of Defence letter No 22(1)/01/US(WE)/D(Res) dt 30 Dec 2002 and policy letters circulated through ECHS compendium dated 15 Dec 2005 (issued by Central Org ECHS).

2. Establishment and operationalisation of 199 additional ECHS Polyclinics, including 17 Mobile Polyclinics (Type E) has been ordered vide Govt of India, MoD letter No 22D(44)/2007/US(WE)/D(Res) dt 18 Oct 2010. Establishment and operationalisation shall be undertaken by respective Service/Comd HQ.

3. Responsibility. Establishment of new Regional Centres and Polyclinics shall be undertaken by respective Service and Comd HQ. Responsibility/Command & Control matrix is given at Appendix A.

4. Sequence of Operationalisation. New Regional Centres would be operationalised by 01 Apr 2011. New ECHS Polyclinics would be operationalised in three phases. Details are given at Appendix B. Polyclinics included under Priority-II and Priority-III listed may be established/operationalised earliest under orders from respective service/Command.

5. Accommodation.

(a) Existing service accommodation would be provided for establishing new Regional Centres through rationalization.

(b) For Polyclinics, existing service/Govt accommodation shall be utilized.

(c) In non-mil stations, Service accommodation where available shall be utilized. In other districts, Zila Sainik Welfare accommodation may be utilized for establishment/operationalisation of polyclinics.

(d) Where none of the above are available, suitable accommodation may be hired as per existing regulations.

(f) Process of identification and procurement of suitable land for permanent polyclinic building be undertaken in early time frame.

(g) Where such land is available, process of construction of Polyclinic building be initiated.

(h) Attempt be made to co-locate ECHS Polyclinics with other elements of Sainik Welfare, viz, ESM CSD, Sainik Welfare Office/Welfare infrastructure as per existing guidelines of the MoD(ESW).

(j) Active involvement of District Collectors/Deputy Commissioners be solicited in their capacity of President/Chairman of Zila Sainik Welfare Boards for obtaining land/accommodation free/on token lease rent. Station Commanders and Rajya/Zila Sainik Welfare Officers should work in close coordination for the above purpose.

6. Medical/Non-medical Equipment. While the process for Central procurement has already been initiated, medical and non-medical equipment would be required to be made available on loan/permanent issue under the arrangement of respective service/commands.

7. Manpower.

(a) For Regional Centres. Posting of service manpower be ordered with immediate effect. Full administrative support would be provided under the arrangement of respective service/command/Station Headquarters.

(b) For Polyclinics. The Station Commanders may start the process of employing following polyclinics staff on contractual basis with respect to the planned date of operationalisation of the polyclinics as per the existing rules:-

- |       |                                 |   |                       |
|-------|---------------------------------|---|-----------------------|
| (i)   | OIC Polyclinics                 | - | 1                     |
| (ii)  | Medical Officer                 | - | 1                     |
| (iii) | Dental Officer                  | - | 1                     |
| (iv)  | Paramedic & Non-Paramedic staff | - | As per authorization. |

8. Budgetary Support. For the current financial year, funds already allotted to services/Command would be utilized for establishment and operation of new ECHS entities. Additional requirement of funds for current financial year be projected to the Central Organisation by **05 Dec 10**. Services/Commands shall closely monitor and support Station Commanders with regards to cash assignment procedure of ECHS.

9. ECHS Policies/Guidelines would be complied with respect to operationalisation and functioning of new Regional Centres and Polyclinics.

10. Reports. All activities related to operationalisation of new Regional Centres and Polyclinics would be emailed at [mdechs@yahoo.com](mailto:mdechs@yahoo.com).

MD ECHS