

**REIMBURSEMENT OF MEDICAL BILLS OF OUTSTATION ECHS  
MEMBERS FOR TREATMENT IN DELHI**

1. A large number of outstation members come to Delhi to avail medical treatment as good facilities are available here. All such outstation patients as required to report to ECHS Polyclinic at Base Hospital, Delhi Cantt for further referral to Service/Empanelled Hospital. This has resulted in increased work load on the Polyclinic at Base Hospital SEMO Base Hospital and Stn HQ, Delhi Cantt.
2. Apart from processing the medical treatment requirements, the Polyclinics, SEMO and Stn HQ have also the additional load of processing the bills for these outstation patients. These bills can be categorized as under :-
  - (a) Bills of Empanelled Hospital.
  - (b) Bills for Emergency treatment in non Empanelled Hospitals.
  - (c) Bills for treatment in AIIMS/other Govt Hospitals.
  - (d) Bills for reimbursement of cost of medicines for specified diseases.
3. Out of categories listed above, bills for empanelled hospitals have to be processed in Delhi as MOA with hospitals have been signed with Stn Cdr, Delhi. Regarding individual reimbursement claims for treatment in non empanelled hospitals, instructions have already been issued that respective parent polyclinics are to process the claims.
4. With an aim to ease out additional load from the Polyclinic/SEMO/Stn HQ, Delhi Cantt for outstation ECHS beneficiaries, it has been decided that bills listed at Para (c) and (d) above be also processed by concerned parent polyclinics. However, in cases, where advance is granted from Stn HQ Delhi, the bills will have to be processed by the same Stn HQ.
5. You are requested to disseminate this to all concerned for compliance.

Sd/xxxxxxx

Offg Dir (Med)  
For MD

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