

**SUBMISSION OF CLAIM FOR REIMBURESEMENT BY
OUTSTATION ECHS MEMBERS**

1. Ref this Organisation letter No B/49773/AG/ECHS dated 05 Feb 2005.
2. As per present policy issued vide this Organisation letter under reference, ECHS members can submit claims pertaining to emergency treatment in non-empanelled hospitals either at Parent Polyclinic of Stn where treatment occurred.
3. The Policy has since been reviewed and it has been decided that all claims for reimbursement of med expenses incurred for Emergency Treatment in Non-empanelled Hospitals will henceforth will be submitted at the Parent Polyclinic only.
4. Emergency treatment will be permissible in any stn where the emergency occurs. Emergency Info Report (EIR) will be generated from there. Subsequently, claims will be submitted to Parent Polyclinic for processing.
5. In case where it is not possible for ECHS member to submit claim at his Parent Polyclinic due to exceptional circumstances, the claim may be accepted at the Polyclinic of Stn where treated, subject to approval of the Stn Cdr of that Stn.

(Auth : B/49773/AG/ECHS dt 31 Aug 2006).

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Dir (Med)
For MD

Authority : B/49773/AG/ECHS/ 09 Aug 2006